

Application Check List: Department of Bioresource and Bioenvironment 2017

Please double-check the following:

1.	On-line Application System:	
	① Have you registered with on-line application system?	
	② Have you uploaded your photo to the on-line application system?	
	③ Have you paid your application fee?	
2.	Application Form:	
	① Have you checked your eligibility in the application instructions?	
	② Did you print out all the pages (pages 1 – 7) and sign at the end of the application form?	
3.	Application Fee:	
	① Did you enclose the receipt of payment of the application fee? (For telegraphic transfer payment only)	
4.	Mandatory Documents for All Applicants:	
	① Did you enclose a copy of your ID with your name, nationality, and photo?	
	② If you reside in Japan, did you enclose copies of both sides of your Residence Card or a certified copy of the Resident Records from a local government office?	
	③ Did you include one of the following? () <u>If you are still in high school</u> : Original copies of your transcript(s) with <u>ALL</u> your high school grades up to the latest semester () <u>If you have already graduated from high school</u> : Original copies of your transcript(s) with <u>ALL</u> your high school grades (three/ four years)	
	④ Did you include one of the following? () <u>If you are still in high school</u> : Expected Graduation Certificate () <u>If you have already graduated from high school</u> : Original copies of your high school graduation certificate or your diploma	
	⑤ Did you enclose the original copy of your score report of one of the following tests or have you requested the institution to directly send your score report to the University? (Ordered Date:) () EJU () SAT Subject Test () GCE-A/AS Level () College Scholastic Ability Test (CSAT) of South Korea (Report has to be in English.) () General Scholastic Ability Test of Taiwan (Report has to be in English.) () IB: IB Diploma/Certificate and your final examination scores *For required subjects, please refer to page 7 in the application instructions.	
5.	Check only if applicable:	
	① If you submit score reports of EJU, College Scholastic Ability Test (CSAT) of South Korea, General Scholastic Ability Test of Taiwan or International Baccalaureate taken in French or Spanish, or if you are exempted from submitting the score reports of standardized tests, did you enclose an original score report of one of the following examinations or have you requested the institution to directly send your score report to the University? (Ordered Date :) () TOEFL (iBT) () TOEFL (PBT) () TOEIC () IELTS () Cambridge ESOL Examinations	
	② If you have taken the German Abitur, did you enclose an original copy of your certificate?	
	③ If you have taken the French Baccalaureate, did you enclose an original copy of your certificate?	
	④ If any of your documents are not in Japanese or English, did you enclose a certified English or Japanese translation?	