

Application Instructions

School of Interdisciplinary Science and Innovation

Autumn 2018

Kyushu University

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< Contact Information >

Admission Division of Student Affairs Department
Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581
FAX: +81-92-642-2267
<< Office Hours >>
Mon. – Fri., 8:30 a.m. – 5:15 p.m. (Japan time)
E-mail: nyu-inquiry@jimukyushu-u.ac.jp
Website: www.kyushu-u.ac.jp

Admissions Timetable

| | |
|---|--|
| Application Period | January 9 – 26, 2018, 5 p.m. (Japan time) |
| Preliminary Screening Results Announcement | February 16, 2018, 11 a.m. (Japan time) |
| Secondary Screening | Late February – Early March |
| Admission Decision Announcement | March 26, 2018, 11 a.m. (Japan time) |
| Enrollment Procedure Deadline | April 20, 2018 |
| Start of the Semester | October 1, 2018 |

School of Interdisciplinary Science and Innovation

Application Instructions (Autumn 2018)

The following instructions are for those applying for enrollment to the School of Interdisciplinary Science and Innovation starting in October 2018.

1. October 2018 Intake

Only a limited number of students will be admitted to the school.

2. Admission Policy

A. The Educational Aims of the School of Interdisciplinary Science and Innovation

Humankind is now faced with an era filled with unprecedented changes. These come from the breakneck pace of the progress of scientific technology, the influences of globalization, and the shifts in the very way of being—of life and society, state and region, and the environment of the planet—all of which include the way of being of *people*. While these changes pave the way for trailblazing endeavors—like artificial intelligence and the internet of things—they have also given rise to problems: large-scale planetary changes, the loss of biodiversity, the clash of religions and ethnic groups, terrorism, border transgressions, growing poverty and inequality, lack of energy sources and food sources, et cetera. Because the causes of most of these problems are complexly intertwined, it is next to impossible to solve them merely through one of the existing fields of academia. Now more than ever, we need to find the right combinations of the academic knowledge we have built up throughout history, and use these to address problems and pave the way for a new future.

The School of Interdisciplinary Science and Innovation aims to cultivate in students the drive to grapple with these problems of contemporary society and the ability to contribute to their solution. The department aims to develop the following four abilities in each and every student:

1. Active Learning—the ability to choose what to learn on the basis of one’s own objectives, rather than a more specialization-centered approach of choosing what to do on the basis of what one has learned
2. Problem Setting— the ability to set appropriate tasks in response to the problems at hand, and seek out solutions that combine different forms of academic knowledge
3. Collaborative Action— the ability to discuss with others about the solutions one has planned, incorporate the ideas and abilities of others, and creatively construct realistic solutions that are carried out with others
4. Global Communication—the ability to explain one’s solutions and gain the understanding and support of a wide variety of people

Here at the School of Interdisciplinary Science and Innovation, we refer to the ability to solve problems using these four traits as the power for “Co-Creative Problem Solving.” Having learned this through four years of undergraduate education, we expect that graduates will participate in global problem solving.

B. The Ideal Student (Desired Abilities and Attitudes)

In accordance with the aims above, the School of Interdisciplinary Science and Innovation is eager to

accept students from Japan and abroad who have the following skills, abilities, and attitudes:

First, applicants should have a strong sense of *autonomous subjectivity*. This is an independent attitude where students determine for themselves a theme for creative learning, and then seek out the concrete knowledge and useful skills needed for this theme, without being constrained by the boundaries of existing academic fields.

From the point of view of “autonomous subjectivity,” what is important is not merely fulfilling tasks one has been assigned, but rather finding and engaging in tasks that are important to the problem one is concerned with. For example, global environmental problems are related not only to nature but to the very activities of humankind. To find the root of these issues, one would need to understand not only the sciences but also fields like politics and economics. In studying, one should not take a mindset of, “Well, I’m a science/humanities major...” Rather, we want applicants who will take a stand on the basis of the problems they are interested in, and pursue their everyday studies from there.

Second, applicants should have the ability to *learn collaboratively*. This means possessing superior qualities and a wealth of experience in scientific inquiry and social involvement, thus being able to cooperate with others in various endeavors.

From the point of view of “collaborative learning,” it is crucial that applicants participate actively in the curricular and extra-curricular activities in their high schools, reflect on these experiences, and try to build on them. The global issues we tackle at the School of Interdisciplinary Science and Innovation are complexly interlinked, and it is essential that applicants be able to cooperate with different kinds of people in order to solve these issues. One needs to broaden one’s intellectual horizons in order to be able to exchange information with others. At the same time, one needs to deepen one’s own field of specialization in order to contribute to the team. Furthermore, one needs to approach each day with a conscious effort to integrate what one has learned independently into the team effort, in order to solve shared problems.

Third, applicants should have the ability to *think multi-dimensionally*. This means being able to broadly learn the basics and applications of various academic fields, and critically apply and integrate this knowledge in order to solve complex social issues at a high level.

From the point of view of “multi-dimensional thinking,” what matters is the ability to take not one approach, but a variety of angles and points of view toward the problem one is faced with, in order to discover novel ways to unravel the issue. The foundations of this ability lie in the broad range of basic knowledge, mathematical ability, reading ability, and powers of expression one learns in one’s high school curriculum. We are looking for applicants who can and are eager to take this basic academic ability and use it to find issues one needs to address in the world today, seek out the origins of these issues, and solve these using a wide variety of knowledge.

3. Eligibility

Applicants must meet one of the following requirements:

1. Completed or expected to complete 12 years of schooling outside Japan by September 30, 2018 ^{(*)1} (or equivalent, as recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology).^{(*)2}
2. Aged 18 or over as of September 30, 2018 who have the International Baccalaureate Diploma/Certificate, the German Abitur, the French Baccalaureate, or General Certificate of Education Advanced Level ^{(*)3} or who have completed a course at an international school that is recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology, and offers its curriculum in Japan, or who are expected to meet any of these conditions by September 30, 2018.
3. Aged 18 or over as of September 30, 2018, who are recognized, by the University's *ad hoc* pre-qualification screening, as having an academic level equivalent to or superior to those who have completed 12 years of schooling.^{(*)4}

*1: You are eligible to apply if you completed your school education outside Japan in less than 12 years, due to grade skipping and/or early graduation, but the standard duration of schooling as legally stipulated in your country is 12 years or longer. Please direct any inquiries to the Admission Division of the Student Affairs Department at Kyushu University.

*2: Those recognized as having completed or being expected to complete a course equivalent to 12 years of schooling by the Japanese Minister of Education, Culture, Sports, Science and Technology are the following:

- (1) Those aged 18 or over as of September 30, 2018 who have passed a qualification test to determine whether they have academic ability equivalent, or superior, to those who have completed a 12-year school education course in a foreign country or region.
- (2) Those aged 18 or over as of September 30, 2018 who have received education in a country or region where its elementary and secondary education is completed in less than 12 years, and also have completed or are expected to complete a Japanese preparatory course recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology by September 30, 2018.
- (3) Those who have completed or are expected to complete a course that is recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology at an educational institute outside Japan which is equivalent to a high school by September 30, 2018. (Only applies to those who have completed an 11 or more years of school education course in his/her residing country and meet the requirements set by the Japanese Minister of Education, Culture, Sports, Science and Technology.)
- (4) Those aged 18 or over as of September 30, 2018 who have completed or are expected to complete a course at an international school or a foreign educational institute by September 30, 2018 that offers its curriculum in Japan, and that is recognized as an equivalent to a high school of the foreign country or region under their educational system by the Japanese Minister of Education, Culture, Sports, Science and Technology.

*3: For details including the subjects and the grades, please contact Admission Division of the Student Affairs Department at Kyushu University..

*4: For details, see page 11 "Ad Hoc Pre-qualification Screening."

4. Application Procedure

4.1. Application Period

You can only apply for one undergraduate program for the admission October 2018.

| | |
|--------------------|--|
| Application Period | January 9 - 26, 2018, 5:00 p.m. (Japan time) |
|--------------------|--|

Please visit the following page to access Kyushu University online application system to take the first step for application.

<http://www.kyushu-u.ac.jp/en/admission/faculty/foreign/foreign10/>

After completing the online application registration as well as the Application Form (downloaded

from our website), send the Application Form along with other necessary documents. The application documents **must be received** by the Admission Division of the Student Affairs Department at Kyushu University by 5:00 p.m. on January 26, 2018. Please allow enough time for delivery. No application received outside the period will be considered under any circumstances.

4.2. Application Fee

| Applicants | Those who have a foreign nationality only | Those who have Japanese nationality |
|-----------------|--|-------------------------------------|
| Application Fee | 10,000 yen | 17,000 yen |
| Payment Period | January 9 - January 26, 2018, 5:00 p.m. (Japan time) | |

The application fee must be paid after registering your application online by credit card, at a convenience store (only in Japan), through ATM (only in Japan), through internet banking (only in Japan) or a telegraphic transfer. All necessary fees to make the payment must be borne by the remitter. Applications will not be accepted until the proof of payment has been received. Please make sure to complete the payment before posting the application documents.

Payment by Telegraphic Transfer

- All necessary expenses for the telegraphic transfer (commissions and shortages in transferred amount due to fluctuations in exchange rate, etc.) shall be borne by the remitter. Please make sure to pay the exact amount including all necessary fees.
- If you use a payment slip, write "Application Fee" in the space for Purpose of Remittance, as well as your name, nationality, and "SI" (i.e., the alphabetic code for the School of Interdisciplinary Science and Innovation) in the space for Message to Payee.

| | |
|----------------|-------------------------------------|
| Bank | Sumitomo Mitsui Banking Corporation |
| Branch | Fukuoka Branch |
| Account Type | Savings Account |
| Account Number | 7119240 |
| Account Holder | Kyushu University |
| SWIFT Code | SMBC JP JT |

Note: In case you do not send your application documents or your application is not accepted for any reason after you have paid your application fee, the full application fee will be refunded upon your request. For those who have Japanese nationality, if you fail to pass the preliminary screening, 13,000 yen will be refunded upon your request.

4.3. Application Documents

All application forms and documents should be completed in English. **If the documents are in a language other than English or Japanese, a Japanese or English translation must be attached. The translation must be certified by the Japanese Embassy or an educational institute such as your high school.**

If you submit the originals of your certificates or transcripts that cannot be reissued, we will return them to you after the screening upon your request. Please attach a note to your application specifying the documents to be returned.

| Required Documents (Need to be sent by post) | | | | | |
|--|---|--|----------------------------|--------|------------------------------------|
| 1 | <p>Application Form</p> <p>Please download "Application Form" from our website and fill them out by typing or handwriting. Be sure to sign your name in your own handwriting. Send it along with other necessary documents by post. http://www.kyushu-u.ac.jp/en/admission/faculty/foreign/foreign10/</p> | | | | |
| 2 | <p>Receipt of Payment of the Application Fee</p> <p><u>If you make the payment by telegraphic transfer:</u> Submit a copy of the receipt issued by the bank upon payment of the application fee. Please refer to "4.2. Application Fee" for more details.</p> | | | | |
| 3 | <p>Identification Document</p> <p>* Submit either (A) or (B).</p> <p>(A) For those with a residence status in Japan, submit: * Copies of both sides of your Residence Card (在留カード) or a copy of Residence Certificate (住民票の写し) from a local government office.</p> | | | | |
| | <p>(B) For all others, please submit: * A copy of your passport, including the pages with your name, nationality and photograph. * If you do not have a passport, please submit an official document to certify your nationality.</p> | | | | |
| 4 | <p>Official High School Transcripts and Graduation Certificate</p> <p>* Submit any one of (A)-(D).</p> <p>(A) If you have already graduated from high school, submit: * The original of the transcript with all your high school grades (three/four years); and * The original of your high school graduation certificate or your diploma. (B) If you are still in high school, submit: * The original of the transcript with all your high school grades up to the latest semester; and * The original of an official document stating that you are expected to graduate by September 30, 2018. * Please note that once you are admitted, you will be asked to submit the originals of your complete transcript and your high school graduation certificate or your diploma.</p> | <p><u>Additional Notes for (A) and (B)</u></p> <p>(a) If your transcript does not include your rank or GPA, submit the transcript and other official documents from your school stating your academic standing.</p> <p>(b) If you have attended more than one high school, due to transferring or other reasons, submit the original of your transcript for each high school attended. However, if your current/last high school has certified your academic records from your previous school(s) and issues one transcript with all your high school grades (three/four years), just submit the transcript issued by the last school.</p> | | | |
| | <p>(C) If you have International Baccalaureate, German Abitur, French Baccalaureate, or GCE A-Level, submit: * The originals of your qualification diploma and your transcript.</p> | | | | |
| | <p>(D) If you have passed the <i>ad hoc</i> pre-qualification screening by Kyushu University, submit: * A copy of the Certificate of Eligibility for Application to Kyushu University and the original of the transcript with all your high school grades.</p> | | | | |
| | | | | | |
| 5 | <p>Score Report of Standardized Test</p> <p>* Submit any one of (A)-(D).</p> <p>(A) For those who have taken Examination for Japanese University Admission for International Students (EJU), submit: * An official score report of the following subjects.</p> <table border="1" data-bbox="512 1547 1350 1612"> <tr> <td>Mathematics</td> <td>Course 1 or 2 (Either one)</td> </tr> <tr> <td>Others</td> <td>"Japan and the World" or "Science"</td> </tr> </table> <p>* Both English and Japanese are acceptable as the language of examination. * If you choose the Science Test, you need to select 2 subjects from Physics, Chemistry and Biology * For details of the examination, visit the website of the Japan Student Services Organization at www.jasso.go.jp/index_e.html.</p> | Mathematics | Course 1 or 2 (Either one) | Others | "Japan and the World" or "Science" |
| Mathematics | Course 1 or 2 (Either one) | | | | |
| Others | "Japan and the World" or "Science" | | | | |

(B)-1 For those who have taken SAT, submit:

* An official score report of the following subjects.

SAT

| | |
|-----|--|
| SAT | Reading Test, Writing and Language Test, Math Test and SAT Essay |
|-----|--|

(B)-2 For those who have taken SAT Subject Tests, submit:

* An official score report of the following subjects.

SAT Subject Tests

| | |
|-------------|--|
| Mathematics | Level 1 or 2 (Either one) |
| Others | Select a subject from Literature, U. S. History, World History, Biology (Either E or M), Physics or Chemistry. |

* The College Board Code for Kyushu University: **3135**

* For details SAT and SAT Subject Tests visit the website of the College Board at sat.collegeboard.com/home.

(C) For those who have taken GCE A/AS Level, submit:

* An official score report of 3 subjects (Mathematics and 2 other subjects from below).

You are able to choose 2 subjects from below.

Accounting, Anthropology, Applied Business, Applied ICT, Applied Information and Communication Technology, Applied Science, Archaeology, Biology, Business, Business Studies, Chemistry, Citizenship Studies, Classics, Communication and Culture, Computer Science, Computing, Computing/ Computer Science, Creative Writing, Critical Thinking, Divinity, Economics, Economics and Business, Electronics, Engineering, English-Literature, English-Language, Environmental Science, Environmental Studies, Food Studies, Geography, Geology, Global Development, Global Perspective and Research, Government and Politics, Health and Social Care, Hinduism, History, Human Biology, Humanities, ICT, Information and Communication Technology, Information Technology, Islamic studies, Law, Law and Legal Services, Marine Science, Mathematics-Future, Media, Media and Communication, Media Studies, Modern Language, Philosophy, Physical Science, Physics, Politics, Psychology, Pure Mathematics, Quantitative Methods, Religious Studies, Science, Science in Society, Sociology, Statistics, Thinking Skill

* The score report of IAL-A/AS Level is also acceptable as same as the one of GCE-A/AS Level.

* No additional document is required if you are submitting your complete GCE transcripts for "4.3. Application Documents - 4 (C).

(D) For those who have or are expected to have International Baccalaureate (IB) Diploma, submit:

* An official score report of your IB final assessment. Either one of the ① or ② patterns will be used for the screening.

① Group 3 (Individuals and societies) and Group 5 (Mathematics)

② Group 4 (Sciences) and Group 5 (Mathematics)

* No additional document is required if you are submitting your complete IB transcript and your IB diploma for "4.3. Application Documents - 4 (C)."

* If you do not yet have your final IB grades, submit the original of the complete predicted grades report with an official seal of your school. Please note that once you are admitted, you will be asked to submit the originals of your IB diploma and final assessment scores. Your admission may be rescinded if you fail to submit your IB diploma or your final grades differ significantly from the predicted grades submitted with application.

| | | |
|---|--|---|
| 6 | <p>Test scores of English Proficiency Test (Score reports whose test dates are prior to January 2016 are not valid.)</p> <p>* Submit any one of (A)-(D), if the submission of English test score is mandatory.</p> | <p>Mandatory ONLY for those listed below:</p> <p>(1) Those submitting the scores of EJU.</p> <p>(2) Those submitting the scores of International Baccalaureate taken in French or Spanish.</p> <p>For all others, submission of English proficiency test score is optional.</p> |
| | | <p>(A) TOEFL (Test of English as a Foreign Language)</p> <p>* Submit your "Official/Test Taker (Examinee) Score Report". (Either <u>iBT</u> or <u>PBT</u>)</p> <p>The institution code for Kyushu University: 0411</p> <p><u>Please make sure to take the test, order your score to be directly sent to Kyushu University before the application period begins and input your TOEFL Registration Number when registering Kyushu University on-line application.</u></p> <p>* For detailed information on TOEFL, visit the test's official website at www.toefl.org/.</p> |
| | | <p>(B) TOEIC (Test of English for International Communication)</p> <p>* Submit your official TOEIC score certificate.(Listening and Reading Test Only)</p> <p>*For detailed information on TOEIC, visit the official website at http://www.iibc-global.org/english/lr.html.</p> |
| | | <p>(C) IELTS (International English Language Testing System)</p> <p>* Submit your official IELTS (Academic Module) test report.</p> <p>If you input your IELTS Test Report Form (TRF) Number when registering Kyushu University on-line application, you are not required to submit the official score report.</p> <p>* For detailed information on IELTS, visit the test's official website at www.ielts.org/.</p> |
| | | <p>(D) Cambridge ESOL Examinations</p> <p>* Submit your official Cambridge ESOL Examination (FCE, CAE or CPE) certificate or your official statement of results.</p> <p>* For detailed information on Cambridge ESOL Examinations, visit the official website at cambridgeesol.org/.</p> |

4.4. Send Application Form and Documents via Registered Mail

Send all the necessary application documents listed above to the address below, via registered airmail such as DHL, FedEx, OCS, or EMS to reach us by January 26, 2018. In case you order your test score to be directly sent to Kyushu University from the testing institute, your score needs to reach us by the deadline of the application period. If it reaches us before the application period, we will keep it here and add it to your application documents.

- If any of the application documents are insufficient, the application will not be accepted.
- Once we accept your application, you can no longer change the program applied for under any circumstances.
- Once submitted, the application documents will not be returned.

Mailing Address:

Admission Division of Student Affairs Department, Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581, Japan

5. Screening Process

The University's evaluation process consists of two screenings – preliminary and secondary.

5.1. Preliminary Screening

The preliminary screening is performed based on a comprehensive evaluation of the submitted documents. The application ID numbers of the preliminary screening qualifiers will be posted at <http://www.kyushu-u.ac.jp/en/admission/faculty/foreign/foreign10/>.

【Application ID Number】

You can check your application ID number by your on-line registration number in the same page any time after February 12.

| | |
|-------------------|--|
| Announcement Date | February 16, 2018, 11:00 a.m. (Japan time) |
|-------------------|--|

5.2. Secondary Screening

The applicants who have successfully passed the preliminary screening will proceed to the secondary screening, which consists of a comprehensive evaluation of submitted documents and an interview. Apart from the interview, candidates may be asked to take a written test on basic knowledge essential for undertaking an education relevant to the program.

In principle, interviews are to be held in countries where applicants reside. In cases where we cannot conduct on-site interviews, we will arrange telephone, remote conference system, or other communication devices to interview qualified candidates.

Details of the secondary screening will be provided after the preliminary screening.

6. Applicants with Disabilities

The University provides consultation for applicants with disabilities who may require special arrangements during the secondary screening or in classes after enrollment. Please contact the Admission Division prior to the application process as soon as possible as it sometimes takes extra time to decide on the arrangements depending on the situation. (Consultation Deadline: December 15, 2017)

Admission Division: nyu-inquiry@jimu.kyushu-u.ac.jp

7. Admission Decision Announcement

The application ID numbers of successful applicants will be posted on the date below at

<http://www.kyushu-u.ac.jp/en/admission/faculty/foreign/foreign10/>.

The result notification will also be mailed on the same day to all successful applicants.

| | |
|-------------------|---|
| Announcement Date | March 26, 2018, 11:00 a.m. (Japan Time) |
|-------------------|---|

8. Enrollment Procedure

Information regarding enrollment will be sent to all successful applicants.

The enrollment fee must be paid during the payment period. Submit the receipt of the payment to make your enrollment official by the enrollment procedure deadline shown below. In case you do not complete the enrollment procedure by the deadline, you will be regarded as withdrawing from admission.

| | |
|-------------------------------|--|
| Enrollment Fee | 282,000 Yen |
| Payment Period | March 29 – April 18, 2018, 11:00 p.m. (Japan Time) |
| Enrollment Procedure Deadline | April 20, 2018 |

Notes:

- The enrollment fee will not be refunded under any circumstances.
- The amount of the enrollment fee is subject to change. Details will be provided with the admission announcement.
- We have an enrollment fee payment deferment system. If you have difficulties paying it during the above period, please contact us.

9. Financial Aid and Other Benefits

Note: The terms of the scholarship and other aids are subject to change without prior notice.

9.1. Exemption of Half the Tuition

You are entitled to receive an exemption of half the tuition for the first year (two semesters) if you hold a foreign nationality only and meet ALL of the following three conditions:

1. You have acquired a qualification to apply for Kyushu University outside Japan.
2. You reside outside Japan at the time of application.
3. You will obtain a new student visa and enter Japan to study at Kyushu University.

Unit (Japanese Yen)

| Tuition | Original Amount | After Exemption |
|-------------------------------|-----------------|-----------------|
| 1st year (per semester) | 267,900 | 133,950 |
| 2nd year on (per semester) | 267,900 | N/A |

9.2. Kyushu University International Undergraduate Scholarship

Up to 10 successful applicants in our undergraduate programs for the October admission (excluding MEXT Scholarship recipients) may receive this scholarship. From the second year on, a maximum of 10 students with a GPA of 3.0 or higher from the previous year will receive this scholarship.

(a) Eligibility: You may apply if you hold a foreign nationality only and meet ALL of the following three conditions:

1. You have acquired a qualification to apply for Kyushu University outside Japan.
2. You reside outside Japan at the time of application.
3. You will obtain a new student visa and enter Japan to study at Kyushu University.

(b) Amount of monthly allowance: 60,000 yen per month

(c) How to apply: You can apply by filling out the section for scholarship application in the application form.

9.3. Dormitory

All successful applicants will be guaranteed a room in a university dormitory at least for the first year. The students themselves will be responsible for the rent (around 20,000 yen a month).

<http://www.isc.kyushu-u.ac.jp/supportcenter/en/>

10. Tuition Fees

Payment of tuition fee should be made by bank transfer from your bank account after admission to Kyushu University. The payments of tuition for Autumn and Spring Semesters are to be made in late October and late April, respectively. Payments have to be made by the deadline set by the University.

【Payment for the First Year】

With the exemption of half the tuition:

Unit (Japanese Yen)

| Fees | Original Amount | Amount After Exemption |
|--|-----------------|------------------------|
| One time Enrollment Fee (payment period: March 29 – April 18, 2018, 11 p.m., Japan Time) | 282,000 | 282,000 |
| Tuition Fee for Autumn 2018 | 267,900 | 133,950 |
| Tuition Fee for Spring 2019 | 267,900 | 133,950 |
| Total Payment for 2018–2019 | 817,800 | 549,900 |

Without the exemption of half the tuition:

| Fees | Original Amount |
|--|-----------------|
| One time Enrollment Fee (payment period: March 29 – April 18, 2018, 11 p.m., Japan Time) | 282,000 |
| Tuition Fee for Autumn 2018 | 267,900 |
| Tuition Fee for Spring 2019 | 267,900 |
| Total Payment for 2018–2019 | 817,800 |

Notes:

- ① The tuition fee listed above is subject to change without prior notice. New fees will be applied if changed.
- ② The above fees do not include health insurance, alumni association fee, books, etc.

11. Disclosure of Grades in the Admission Screenings 2018

- (1) We will disclose grades given in the admission screenings 2018 upon request from the applicant him/herself. Overall grades given to you in the preliminary and secondary screenings will be disclosed respectively.
- (2) Documents required to make a disclosure request:
 - a. Grades Disclosure Request Form (available for download during the request period stated below) <http://www.kyushu-u.ac.jp/en/admission/faculty/foreign/foreign10/>
 - b. Photocopy of your valid ID
- (3) The applicant may make the disclosure request in person at the counter of the Admission Division at Kyushu University. We will accept your request during the period from October 1 to 31, 2018, except on Saturdays, Sundays, and public holidays. (Office hour: 9 a.m. to 5 p.m.)
- (4) Regarding those who live away from, or have some other reasons for not being able to come to Kyushu University, we will accept the request via post as well. Please send all the documents stated above as well as a self-addressed envelope with postal stamps (512 yen stamp if you reside in Japan, and 11 international postal reply coupons for overseas residents) to the address below via registered mail during the request period stated above.

Mailing address:
Admission Division, Student Affairs Department, Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581, Japan

12. Other Important Information

12.1. Additional Remarks about Application

- (a) Once your application is accepted, the application fee will not be refunded.
- (b) E-mail/telephone inquiries regarding screening results will not be answered.
- (c) If there is any wrongdoing or misconduct related to your examination or application documents, your admission will be withdrawn.

12.2. Personal Information

12.2.1. Use of Personal Information

- (a) Personal information provided for your application will be used exclusively for the University's screening process and the following purposes:
 - The names, addresses and other information of successful applicants will be used for enrollment procedures.
 - Test scores and other documents will be used to award scholarships.
- (b) Academic records and other personal information used in the screening process will be retained by the University and used for statistical purposes, but the individual names will not be given.
- (c) Personal information provided for your application will not be used for any other purposes or provided to a third party without your permission, except in cases stipulated in Article 9 of the Law Concerning Preservation of Information Held by Incorporated Administrative Agencies, etc.

12.2.2. Outsourcing

Data processing of the information submitted for your application will be outsourced.

12.3. Visa Application Process

For you to obtain any necessary documents to apply for a student visa, you will be required to submit a bank statement with balance more than enough for you to stay in Japan for 12 months, that is 960,000 yen (80,000 yen x 12). If you are selected as a recipient of a scholarship, you will be required to submit a statement with at least the amount which the scholarship monthly stipend is deducted from 80,000 x 12.

Ex. Scholarship monthly stipend 60,000: $(80,000 - 60,000) \times 12 = 240,000$ yen

13. Ad Hoc Pre-qualification Screening

(Applicable only to those who qualify for 2.3 in “3. Eligibility”)

(1) Eligibility for Application

1. Those who have graduated, or are expected to graduate, from a foreign educational institute at high school level that offers its curriculum in Japan may apply for *ad hoc* pre-qualification screening.
2. Also eligible for the pre-qualification screening are those who are objectively verified to have an academic career or a work experience equivalent or superior to that of a high school graduate.

(2) Application Deadline

Applications for the University’s *ad hoc* pre-qualification screening must be submitted by the due date as shown in the table below.

| | |
|----------|-------------------|
| Due Date | November 10, 2017 |
|----------|-------------------|

(3) Required Documents

【For those who meet “Eligibility for Application 1” stated above】

- (a) Application Form for the *Ad Hoc* Pre-qualification Screening.
- (b) Proof that your school provides a curriculum equivalent to that offered in a 12-year education system.
- (c) Detailed information about the education program and curriculum provided by your school.
- (d) Graduation certificate, diploma from your school, or an official document stating that you are expected to graduate by September 30, 2018.

【For those who meet “Eligibility for Application 2” stated above】

- (a) Application Form for the *Ad Hoc* Pre-qualification Screening.
- (b) Document(s) authorized by a relevant authority to show that you have an educational background or work experience equivalent to or superior to that of a high school graduate.

Please contact the Admission Division of Student Affairs Department, Kyushu University (nyu-inquiry@jimu.kyushu-u.ac.jp) to request the Application Form for the *Ad Hoc* Pre-qualification Screening and to consult about what documents are required for your application as requirements may vary depending on your background.

Send all application documents via registered airmail, such as DHL, FedEx, OCS or EMS to the address below. Please make sure that all necessary documents will reach the university by the due date shown above.

Mailing Address:

Admission Division of Student Affairs Department, Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581, Japan