

## Statement of Reasons for Extension beyond Standard Study Term

To the Dean of Kyushu University

Date:     /     /

Degree	Department/ Course	Year of Enrollment	Grade	Student ID No.	Name
Undergraduate		Month/Year			
Master					
Doctor					

I have repeated a year or exceeded the standard study term due to the following reason (illness, study abroad, graduate school thesis and others). I would seek a permission to apply for the tuition fee exemption as a person who falls under special circumstances.

**【Period of leave of absence/study abroad】**

Leave of absence · Study abroad	From _____ to _____
Leave of absence · Study abroad	From _____ to _____
Leave of absence · Study abroad	From _____ to _____

※If your reason is a leave of absence or study abroad, please write the period in the column above.

**【Detailed reasons for repeating a year or exceeding the standard study term】**

**【Supervisor's comments on the above statement】**

Probability of completion within a fiscal year of the tuition fee exemption application ( Yes / No )

Supervisor's name \_\_\_\_\_

※Before filling in the form, please read the back of this form thoroughly.

※Please write the detailed reason and receive your supervisor's confirmation. After obtaining her/his recommendation comments and signature on this form, please submit with the application form. (If your supervisor has not been decided, please obtain a class supervisor's recommendation comments and signature.)

※If your reason is a leave of absence or study abroad, you do not need to obtain the supervisor's comments and signature.

※If Student Support Committee decides that your reason is not applicable in the special reason, your application will not be admitted.