

Application Guidebook for Enrollment Fee Exemption/Deferment and Tuition Fee Exemption in Spring Semester 2020

Students' Payment Exemption Section
Career and Scholarship Support division
Kyushu University

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[Application Rules on Enrollment/Tuition Fee Exemption]

Upon applying for the exemption, please be sure to understand and observe the following rules. If you do not follow them, you have to pay the enrollment/tuition fee immediately.

1. I apply for the exemption with awareness that I have to pay the enrollment/tuition fee as a student. If I have questions about the application, "I" will contact a submission counter, not my "parents".
2. I understand that the enrollment/tuition fee exemption is a financial support system for students with financial difficulty and excellent academic records and will dedicate myself to study after receiving the exemption.
3. I will prevent misstatements and omission of income report with reading and understanding the guidebook thoroughly.
4. I will complete the application procedures during the application period and understand that the application documents cannot be accepted after the deadline.
5. I will keep a copy of application acceptance slip until the screening result is announced. (The slip will be given at the application submission.)
6. I will make sure to respond to phone calls and emails from Kyushu University staff.
If the staff asks me to submit additional required documents or inquires questions, I will deal with it immediately.
7. If there is a sudden change in my household situation or student status (leave of absence/study abroad) after submitting the application, or if I am unable to get in touch due to overseas travel, I will contact the submission counter promptly.
8. I will check the screening result on Student Portal System. If I do not receive "full exemption", I will pay the amount indicated on Student Portal message by the deadline. If my parent pays my educational expenses, I will inform him/her of the result, payment deadline and payment method.
9. I understand that the enrollment/tuition fee is not necessarily exempted as I wish, and consider in advance how to pay the fee if my application is not approved.

[Privacy Policy]

Your information stated in your application form and submitted documents will be used only for the exemption screening and economic support by Kyushu University, not for other purposes.

I. Application Procedure for Enrollment Fee Exemption/Deferment and Tuition Fee Exemption

1. Confirmation of Application Eligibility

- (1) Please check the exemption system and application eligibility on page 4.
- (2) If you repeated a year with special reasons and wish to apply for the tuition fee exemption, please contact the inquiry counter and submit Form11-2 "Statement of Reasons for Extension beyond Standard Study Term" before completing Step1.

2. Provisional Application ...at the enrollment procedure (Newly-enrolled student only)

- (1) Please enclose the following forms at the enrollment procedure.
 - If you apply for the enrollment fee exemption/deferment ... **Provisional Application for Enrollment Fee Exemption/Deferment**
 - If you apply for the tuition fee exemption ... **Provisional Application for Tuition Fee Exemption**

If you do not submit these forms, you cannot proceed to Application Step2 (Submission of required documents) in April.
- (2) If you pay the enrollment/tuition fee before the result notification, we recognize that you decline your application. If you paid them, please contact the inquiry counter before paying.
- (3) If you decline the university admission after submitting "Provisional Application", you must pay the enrollment fee immediately.
- (4) If you do not complete Application Step1 and 2 after enrolling the university even though you have submitted "Provisional Application for Enrollment Fee Exemption/Deferment", we recognize that you decline your application. In that case, you need to pay the enrollment fee by the deadline of Application Step2. Please contact to the inquiry counter before paying.

3. Preparation of Required Documents

- (1) Please download "Pre-check Sheet for Exemption Application" and required forms for application at Kyushu University website.
 - Newly-enrolled students <https://www.kyushu-u.ac.jp/en/education/fees/exempt01/>
 - Students other than newly-enrolled <https://www.kyushu-u.ac.jp/en/education/fees/exempt02/>
- (2) Required documents sometimes vary according to your (family) income and family composition. Please read page 5 to 6 carefully and prepare the required documents.

4. Pre-check of Application Contents...Current Student: Middle to late of February

Newly-enrolled Student: Beginning to middle of April (excluding weekends and holidays)

- If you fill in and bring your "Pre-check Sheet for Exemption Application" and the required documents to the inquiry counter before Web Registration (Step1), we will check your application contents to ensure your web registration (Step1) smoothly. We strongly recommend the pre-check especially for the following students as they have often insufficiencies for applying.
- Students having questions about the required documents or how to register on the web system.

5. Application Step1 (Web Registration)... Current Student: February 17 to March 12

Newly-enrolled Student: April 3 to 16

- (1) Please log in "Students Portal System (<https://ku-portal.kyushu-u.ac.jp/campusweb/top.do>)" referring page 7. Then, log in "Enrollment/Tuition Fee Exemption/Deferment Application System (hereinafter called "Application System")" on the bottom right of the screen.

Please enter all information on Application System by the deadline of Application Step1 and print out "Application Form". If you do not submit "Application Form" to the counter by the submission deadline, we will recognize that you decline your application.
- (2) As for the tuition fee exemption, you can apply for the spring and fall semester together. (hereinafter called "whole year application").
- (3) In the following cases, please select "Application for the spring semester only" on Web Registration.
 - You won't apply for the fall semester or you will graduate/completion the course in September.
 - You will enter a master's or doctoral course from October (e.g. You will complete a master's course in September and enter a doctoral course from October).

6. Application Step2 (Submission of Documents)...Current Student: February 17 to March 13

Newly-enrolled Student: Beginning to middle of April (excluding weekends and holidays)

- (1) The application period varies according to your school/graduate school. Please refer to Kyushu University Website (pages of Enrollment/Tuition Fee Exemption).
 - Newly-enrolled students <https://www.kyushu-u.ac.jp/en/education/fees/exempt01/>
 - Students other than newly-enrolled <https://www.kyushu-u.ac.jp/en/education/fees/exempt02/>
- (2) Please submit the required documents up to three days before the deadline since you have to correct all documents'

insufficiencies during the application period.

- (3) Applicant himself/herself has to submit "Application Form" with required documents and certificates to the inquiry counter. If you cannot submit them yourself due to study abroad or traveling abroad, please contact the inquiry counter and ask about submission by mail.
- (4) If you cannot submit required certificates by the deadline, please contact the inquiry counter before the deadline.
- (5) Please keep a copy of application acceptance slip until the selection result is announced. The slip will be given at your application submission.
- (6) If some insufficiencies are found after submitting, a staff in charge will call or email you.
- (7) If you do not submit all the required documents by the designated deadline without any prior contact, we consider that you withdraw your application.

7. Result Notification

Enrollment Fee Exemption/Deferment: Late June, Tuition Fee Exemption for Spring Semester: Late July

- (1) The result will be notified to "Message For You" on Student Portal System (It won't be sent by postal mail).
- (2) Since the screening of the tuition fee exemption for each semester will be conducted separately, the screening result of the spring semester is not necessarily applied to the fall semester even if you applied for the spring semester and fall semester together.

8. Payment of Enrollment Fee and Tuition Fee for Spring Semester

- (1) If you are notified of the half or quarter exemption, please pay the amount indicated in the notification by the payment deadline.
- (2) Please transfer the enrollment fee to Kyushu University enrollment fee account indicated in the result notification.
- (3) If your application for the enrollment fee deferment is approved, please pay it by the end of September. If your application for the half exemption of the enrollment fee is approved and the deferment is not approved, please pay it within 20 days counting from the date of the result notification. After the due date, late payment penalty will be charged (5% of the enrollment fee per year).
- (4) After the notification, the tuition fee for the spring semester will be withdrawn from your bank account around July 27. If the payment cannot be made, you have to transfer the fee to Kyushu University tuition fee account.

9. Application of Tuition Fee Exemption for Fall Semester and next Spring Semester

- (1) If you apply for the spring and fall semester exemption together, you do not need to apply in the fall semester. However, if you have any change on your information, **please be sure to submit "change application" during the application period for the fall semester (August to early September).**
- (2) In case that you do not apply for the spring semester exemption, you can apply for the fall semester from August to early September.
- (3) The screening result of the tuition fee exemption for the fall semester will be notified to applicants on Student Portal System mid-to-late December.
- (4) Current students' application period of the tuition fee exemption for the next spring semester will be from February to early March. The schedule will be announced on Student Portal System. If you wish to apply next year again, same procedures are required: Step1 (Web Registration) and Step2 (Documents Submission).
- (5) If you are planning to enter a master's or doctoral course in October 2020 or September 2021 and apply for the enrollment/tuition fee exemption, please refer to instructions enclosed in enrollment procedure documents and submit "Provisional Application" during the enrollment procedure. After enrolling in the university, complete Application Step1 and Step2.

[Notes] If your application contents changed after applying for the spring and fall semester together...

- (1) Following cases corresponds to "change" of the fall semester application contents (family situation, school attendance and household budget as of October 1) after the spring semester application (as of April 1).
 - Changes in commuting category, the number of family members and family's school attendance.
 - Significant changes in applicant's or family's incomes.
 - Significant changes in your family's situation (disabled person, person in need of nursing care or a long-term medical treatment)
 - In case that you changed your residence.
- (2) Procedures for Change Application
 - ① Log in to Application System and enter the changes and reasons for change during the period of Application Step1 (Web Registration) for the fall semester. Then, print out "Application Form".
 - ② Submit "Application Form" during the period of Application Step2 (Documents Submission) for the fall semester. "Application Form" should be A3 size and accompanied with certificates proving the change. If you do not have any certificates for the change (e.g. You moved out from your apartment to your parents' home.), you need to print out and submit "Application Form" for informing the change.

II. Exemption System and Application Eligibility

1. Enrollment Fee Exemption/Deferment and Application Eligibility

(1) Enrollment Fee Exemption

The enrollment fee exemption is implemented for the following eligible students after screening based on their application.

◆Eligible Applicants for Enrollment Fee Exemption◆ Person being applicable to the following ① or ②

【Incoming Graduate Students】 If applicable to the following ① or ②

- ① Students who have excellent academic records and difficulty in paying the enrollment fee due to financial reasons.
- ② Students who have significant difficulty in paying the enrollment fee because a main provider of their educational expenses passed away within a year before the enrollment* or the student/the provider has suffered from natural disasters within a year before the enrollment*.

【Incoming Undergraduate Students (including transfer students)】

Same as above ②.

(2) Enrollment Fee Deferment

The enrollment fee deferment is implemented for the following eligible students after screening based on their application. The payment deadline will be deferred (extended) until a date designated by university (For students enrolling in April, the deadline is the end of September). The full amount of the enrollment fee must be paid.

◆Eligible Applicants for Enrollment Fee Deferment◆

- ① Students who have excellent academic records and difficulty in paying the enrollment fee by a payment deadline due to financial reasons.
- ② Students who have significant difficulty in paying the enrollment fee by a payment deadline because a main provider of their educational expenses passed away within a year before the enrollment* or the student/the provider has suffered from natural disasters within a year before the enrollment*.

* “within a year before the enrollment”: from April 1 2019 to March 31 2020

2. Tuition Fee Exemption and Application Eligibility

The tuition fee exemption is implemented per semester (spring/fall) for the following eligible students after screening based on their application. The exemption amount is “full exemption”, “half exemption” or “quarter exemption” of the tuition fee for the semester.

* **“Full exemption” is limited to students who are in considerable financial difficulties.**

◆Eligible Applicants for Tuition Fee Exemption◆ If applicable to the following ① or ②

- ① Students who have excellent academic records and difficulty in paying the tuition fee due to financial reasons.
- ② Students who have significant difficulty in paying the tuition fee because a main provider of their educational expenses passed away within six months of starting each semester* or the student/the provider has suffered from natural disasters within six months of starting each semester* (For newly-enrolled students: within one year before the enrollment).

* “within six months of starting each semester”: from October 1 2019 to March 31 2020

«**Students who are not eligible to apply for the enrollment fee exemption/deferment and tuition fee exemption.**»

- Those who have already paid the enrollment fee (or tuition fee if you apply for the tuition fee exemption).
- Those who work at a company, government office or school and others, and receive a subsidy from those organizations as the enrollment fee (or tuition fee if you apply for the tuition fee exemption).
- Scholarship students or government-sponsored international students who receive the scholarship or a subsidy as the enrollment fee (or tuition fee if you apply for the tuition fee exemption).

«**Students who exceed the standard study term**»

If you repeat a year or exceed the standard study term with no specific reason such as leave of absence, illness, study abroad and others, you are not eligible for application.

If you have a specific reason, please submit “Statement of Reasons for Extension beyond Standard Study Term (Form11-2)” for screening by your school/graduate school. However, there are some cases that your application may not be approved even if you submit it. Students who wish to apply for the exemption and exceed the standard study term, please check the back page of “Statement of Reasons for Extension beyond Standard Study Term (Form11-2)”. If applicable to a “special reason”, please contact an inquiry counter before Application Step1 (Web Registration).

III. Required Documents

1. International Students

International students need to submit documents related to themselves. Information of your family living in your home country is not required to be entered on Application System. In the following cases, however, additional documents are required to be submitted.

- If your parents live in Japan and a main provider of your family budget (e.g. your father or mother) has an annual income more than 1,040,000 yen, please submit required documents same as Japanese students. For details, please ask the inquiry counter on page 10.
- If you and/or your spouse have a job in Japan and receive incomes of more than 1,040,000 yen, or if you/your spouse are JSPS Research Fellowship or a grantee of Leading Programme Scholarship, please submit required documents same as Self-supporting Students (Refer to page 6).

Required Documents * Please submit one sheet for each required document.

	Object Person	Required Document
All applicants submit	Applicant (student himself/herself)	Application Form (in A3 size of landscape orientation) * After entering your information on Application System, please print it out. * If applying for both the enrollment and tuition fee exemption, please submit Application Form respectively.
		(Form1) International Student Budget Report
		<ul style="list-style-type: none"> • Room Rental Agreement (copy) of your apartment * A copy indicating contractor's and residents' name, term of contract and room rent. * If you live in Kyusyu University dormitory or international house, you do not need to submit it.
Submit if applicable	Salary earner such as part-time job (less than 1,040,000 yen per year)	<Submit one of the following documents> <ul style="list-style-type: none"> • Withholding Record 2019 (copy) • The latest three months' payslips (copy) • Bank book showing the latest three months' payment of your part-time job (copy)
	If you share a room	(Form7) Statement of Room Sharing * Roommates' signatures are required. * Roommates' names shall be on the room rental agreement.
	Applicant exceeding the standard study term (only applicant with "special reason" and his/her exceeding year is shorter than one year)	(Form11-2) Statement of Reasons for Extension beyond Standard Study Term * Prior to Application Step1, applicants need to contact the submission counter.

2. Self-supporting Students (Students who have annual incomes of more than 1,040,000 yen.)

If you and/or your spouse have a job in Japan and receive incomes of more than 1,040,000 yen, or if you/your spouse are JSPS Research Fellowship or a grantee of Leading Programme Scholarship, please submit the following documents.

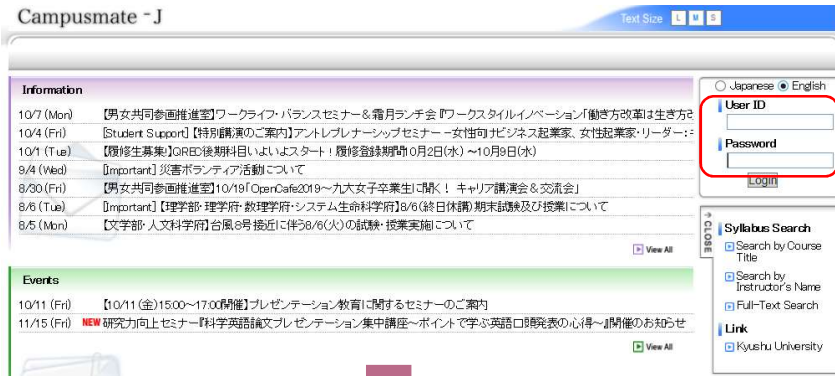
Required Documents * Please submit one sheet for each required document.

	Object Person		Required Document
All applicants submit	Applicant (student himself/herself)		Application Form (in A3 size of landscape orientation) * After entering your information on Application System, please print it out. * If applying for both the enrollment and tuition fee exemption, please submit Application Form respectively. (Form1) Self-supporting Student/International Student Budget Report • Residence Certificate (original) or Room Rental Agreement (copy) of present address
	Applicant and spouse * If no income, please submit.		Income Tax Certificate (original) issued by local public organization * The certificate should include information of tax amounts and dependents. * For Spring Semester Application, please submit the certificate of the 2019 fiscal year (The content is about 2018.)
Submit if applicable (you and/or your spouse)	Salary Earner (including part-time job)	You or your spouse did not get/change a job after January 2, 2019.	Withholding Record 2019 (copy) * If you have more than two jobs, please submit all records.
		• You or your spouse got a job after January 2, 2019. • Your or your spouse's income changed/will change significantly.	< Submit both of the following > • (Form2-1) Estimated Annual Income Certificate (Filled in by yourself) • The latest three months' payslips and bonus payslips (copy) < If you cannot submit the above documents > • (Form2-2) Estimated Annual Income Certificate (Issued by employer) • Certificate indicating your expected annual income such as Employment Agreement (copy)
	JSPS Research Fellowship for Young Scientist (Japan Society for Promotion of Science)		• Acceptance Letter from JSPS (copy) • Document showing a status (change) of the research activity cost (copy) • Withholding Record 2019 (copy)
	Grantee of Leading Programme Scholarship		Not required. (You only need to enter the information on Application System.)
	Adult (Recurrent) Student		Certificate showing you do not receive any grant from the employer as an enrollment/tuition fees. (It shall be issued by the employer.)
In addition to the above documents, please submit required documents if requested at the submission counter.			

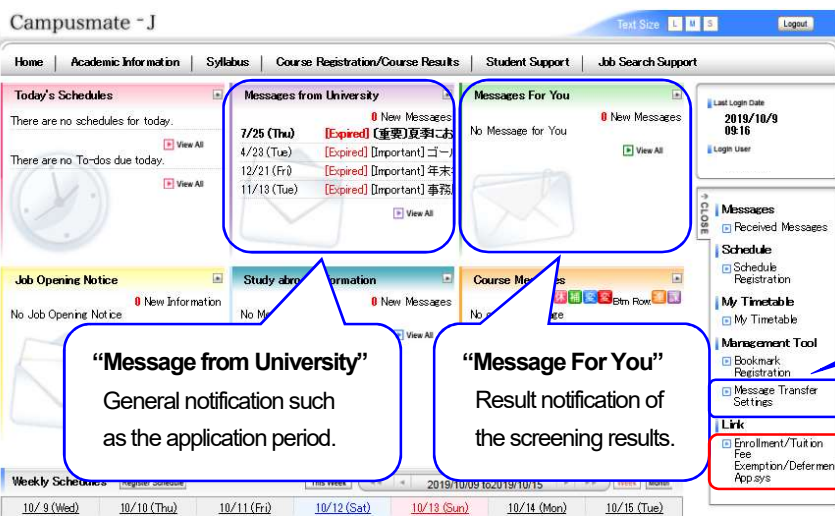
IV. How to use Application System

1. Student Portal System <https://ku-portal.kyushu-u.ac.jp/campusweb/top.do>

Student Portal System is to use for checking information about the application for the tuition fee exemption and logging in to Application System.



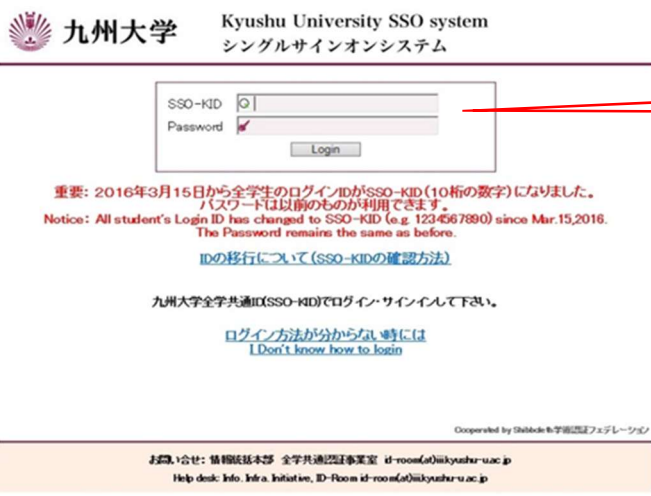
Further information on the use of SSO-KID is available at Kyushu University SSO Portal (<https://web.sso.kyushu-u.ac.jp/english/English.html>).



“Message Transfer Settings”
Received information can be transferred to your regular use email address from Student Portal System.

② Click “Enrollment/Tuition Fee Exemption/Deferment App. sys”.

2. Application System for Enrollment/Tuition Fee Exemption



③ Enter SSO-KID and password.

If you have already used your SSO-KID once in the past on another system, this “Single Sign-on System” screen is not displayed.

★If you cannot go on to a next page when clicking “Log in” button...
 Deactivate “Pop-up Block” of a browser on your computer and login again. The deactivate method varies according to the browser. Please check it yourself.
 If you cannot login after changing the setting, please contact Students’ Payment Exemption Section.

④ Select language.

SSO-KID and password are displayed in advance.

⑤ Click “Log in” button.



Notes on Input Notes

- 前学期は4月1日、後学期は10月1日現在の状況で記入してください。
- Fill in details about your situation as of April 1 for the spring semester and as of October 1 for the fall semester.
- 後学期の申請時と前学期の申請時（予定）の場合は、前学期申請時に前学期と後学期を併せて申請できますので、通年で申請する方は、「申請期間」欄にて、「前後学期申請」を選択してください。
- If your budgetary conditions in the fall semester are expected to be the same as those for the spring semester, you can apply for both fall semester and spring semester exemptions together in spring semester. If you apply for both semesters at the same time, select “Application for the Spring and Fall semester” at the section of “Application period”.
- なお、10月1日現在で申請内容に変更が生じる場合は（「申請のしおり」参照）は、後学期申請時に変更申請が必要となります。（変更内容によっては、それに関する審査が必要となります。）
- If you need to change information that has already been submitted, you must submit the application for change during the application period of the fall semester exemption. (For details, see “The Guide Book.”) (You may have to submit the additional document based on the changing content)

⑥ Click “Apply (Register the Application)” button.

Please click the button below and input.

Download various styles
 Guide Book / Operation manual / Forms required for secondary application can be

Apply(Register the Application)

以下の確認事項をよく読み、その内容を理解し、同意できた場合は、下記の□にチェックをしてください。

誓約書 Pledge

九州大学 総長 殿
 To: President, Kyushu University

私は、平成30(2018)年度の入学料免除・徴収猶予ならびに授業料免除の申請を行うに当たり、下記事項を遵守し、反する場合は申請を取り下げ、直ちに入学料・授業料を納付することを誓約します。

I swear to observe the following matters when applying for enrollment fee exemption/deferment and tuition fee exemption for 2018. In case of disagreement, I will withdraw the application and pledge to pay the enrollment fee and tuition fee immediately.

6. 私は、申請の当事者としての意識を十分に持ち、申請内容、選考結果の確認、入学料および授業料の納付について責任を持ちます。

W. I shall have enough awareness and responsibility for the application contents, screening result confirmation and the payment of enrollment/tuition fees.

上記のとおり理解し、同意いたします。

次へ/Next

The “Pledge” screen is displayed only for the first time input.

⑦ Read “Pledge” carefully and click in the checkbox.

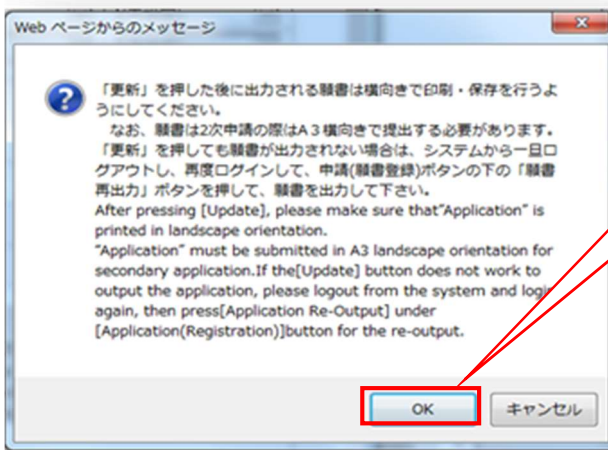
⑧ Click “Next”.



⑨ Please follow instructions on the screens and enter information about an applicant, their family and income. After confirming all the information are correct, click “Update” button on a last page.

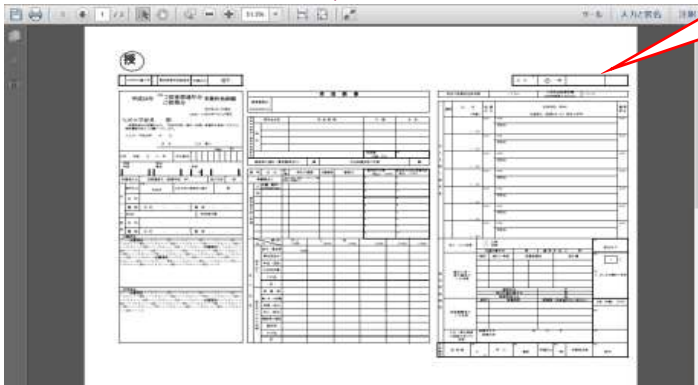
- If you applied last year (regardless of the spring or fall semester), you can quote the data from the previous application. Please check and revise the quoted data in accordance with application contents of this time.
- Please enter your data on Application System based on the information written on “Exemption Application Pre-check Sheet”.
- Upon entering, please refer to “How to enter (Reference)” for each items.
- International Students do not need to enter their family’s information whose live in your home country.





⑩ Click "OK".

⑪ After "Application Form" is displayed in PDF format, please save and print it out. If applying for Tuition Fee only, one Application Form is displayed. If applying for both Enrollment and Tuition Fee, two Application Forms are displayed.



★If "Application Form" is not displayed,
 1) The PDF file might be behind a web screen.
 2) Please logout the system once. Then, login again and click "Application Re-Output" button.
 Application Form can be reoutput until the deadline of Application Step2.

★How to revise Application Form.

When clicking "Apply (Register the Application)", the previous data is displayed. After revising them, please reoutput Application Form. Application Form can be revised during the period of Application Step1.



提出日 / Submission Date	2018/12/19	
学生番号 / ID number	ITO.TAKASHI.43	学生番号は学生証の表にある1LT、2SC…など英数字9ケタの番号です The student ID number is the number of alph numeric 9 digits, such as 1LT, 2SC ... in the student ID card table.
入学時期 / Enrollment year and month	<input type="radio"/> 4月 April <input type="radio"/> 10月 October	西暦で入力 Please enter the year in the Christian Era <input type="radio"/> 入学 Enrollment <input checked="" type="radio"/> 編入学 Transfer
氏名 / Name		全角50文字まで Up to 50 letters (double-sized-font (zenkaku)).
年齢 / Age		才
学部・学府 / School・Faculty		
学科・専攻 / Department・Specialization	(未設定)	(未設定)
学年 / Grade		前期は4月1日、後期は10月1日現在の学年を入力して下さい。 Please enter the grade of April 1st for the spring semester and October 1st for the fall semester.



After Application Step1 period ends, "Accepted already" is displayed and "Apply (Register the Application)" cannot be clicked. If you need to revise, please contact a inquiry

V. Contact Information of Department (Counter for Submission and Inquiry)

School/ Graduate School	Submission Counter	Address	Pre-check	Application Step1	Application Step2
<ul style="list-style-type: none"> - First year undergraduate students in all schools (All Department) - Second year and above students in School of Interdisciplinary Science and Innovation, Science, Agriculture, 21st Century Program - Students in Graduate School of Science, Mathematics, Systems Life Science, Bioresource and Bioenvironmental Sciences 	Students' Payment Exemption Section, Career and Scholarship Support Division, Student Affairs Department	Ito Campus 744, Motooka, Nishi-ku, Fukuoka City 819-0395 (2nd floor, Center Zone 1)	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26
<ul style="list-style-type: none"> - Second year and above students in School of Letters, Education, Law, Economics, Engineering (Department of Architecture) - All students in Graduate School of Humanities, Integrated Sciences for Global Society, Human-Environment Studies, Law, Economics 	Student Support Section, Administrative Office Student Division (Humanities, Human-Environment Studies, Law, Economics and Integrated Science for Global Society)	Ito Campus 744, Motooka, Nishi-ku, Fukuoka City 819-0395 (1st floor, East Zone 1)	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25, 26 and 27
<ul style="list-style-type: none"> - Second year and above students in School of Engineering (excluding Department of Architecture) - Students in Graduate School of Engineering, Information Science and Electrical Engineering, Integrated Frontier Sciences 	Student Support Section, Administrative Office Student Affairs Division (Engineering, Information Science and Electrical Engineering and Integrated Frontier Sciences)	Ito Campus 744, Motooka, Nishi-ku, Fukuoka City 819-0395 (2nd floor, West Zone 4)	Feb 13 (Thu) to 21 (Fri) and Feb 28 (Fri) (10:30 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:30 - 16:00) *excluding weekends, national holidays, Feb 25, 26 and 27
<ul style="list-style-type: none"> - Second year and above students in School of Medicine (Department of Medicine, Biomedical Science) *Students in Graduate School of Systems Life Sciences (Submission only, No pre-check.) - Students in Graduate School of Medical Sciences (excluding Department of Health Sciences) 	Student Affairs Section for School of Medicine, Administrative Office Student Affairs Division (Medical Sciences, Dental Science and Pharmaceutical Sciences)	Hospital Campus 3-1-1, Maidashi, Higashi-ku, Fukuoka City 812-8582	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26
<ul style="list-style-type: none"> - Second year and above students in School of Health Sciences (Department of Health Sciences) - Students in Graduate School of Health Sciences (Department of Health Sciences) 	Student Affairs Section for Department of Health Sciences, Administrative Office Student Affairs Division (Medical Sciences, Dental Science and Pharmaceutical Sciences)	Hospital Campus 3-1-1, Maidashi, Higashi-ku, Fukuoka City 812-8582	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26
<ul style="list-style-type: none"> - Second year and above students in School of Dentistry - Students in Graduate School of Dental Science 	Student Affairs Section for Graduate School of Dental Science and School of Dentistry, Administrative Office Student Affairs Division (Medical Sciences, Dental Science and Pharmaceutical Sciences)	Hospital Campus 3-1-1, Maidashi, Higashi-ku, Fukuoka City 812-8582	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26
<ul style="list-style-type: none"> - Second year and above students in School of Pharmaceutical Sciences - Students in Graduate School of Pharmaceutical Sciences 	Student Affairs Section for Graduate School of Pharmaceutical Sciences and School of Pharmaceutical Sciences, Administrative Office Student Affairs Division (Medical Sciences, Dental Science and Pharmaceutical Sciences)	Hospital Campus 3-1-1, Maidashi, Higashi-ku, Fukuoka City 812-8582	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26
<ul style="list-style-type: none"> - Students in Interdisciplinary Graduate School of Engineering Sciences 	Student Support Section, Administrative Office Student Affairs Division	Chikushi Campus 6-1, Kasugakoen, Kasuga City 816-8580	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26
<ul style="list-style-type: none"> - Second year and above students in School of Design - Students in Graduate School of Design 	Student Support Section, Administrative Office Student Affairs Division (Design)	Ohashi Campus 4-9-1, Shiobaru, Minami-ku, Fukuoka City 815-8540	Feb 12 (Wed) to 28 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26	Application Step1 March 12 (Thu)	Feb 17 (Mon) to March 13 (Fri) (10:00 - 16:00) *excluding weekends, national holidays, Feb 25 and 26