

【Flow of Exemption/Deferment Application】

Confirmation of Application Eligibility

※Please check the application eligibility on “Application Guidebook”. If applicable to the following cases, please contact a submission counter (p.10) in advance.

- Undergraduate applicants for the enrollment fee exemption.
- Applicants with special reasons for extension beyond standard study term.

[Only Freshman and Transfer student]
At the time of the enrollment procedure
 Submission of “Provisional Application for Enrollment Fee Exemption/Deferment” and/or “Provisional Application for Tuition Fee Exemption”.

At the time of the enrollment procedure, please submit “Provisional Application for Enrollment Fee Exemption/Deferment” and/or “Provisional Application for Tuition Fee Exemption” with other procedure documents.
 ※If you do not complete Step1 and 2, your application will be canceled even if you submitted these forms.

① Pre-check of Application Contents

To ensure the web registration (Step1) smoothly, we will check your application contents and required documents at the submission counter.

② Step1 (Registration)

- Based on the required documents you prepared, please enter your information on Application System. For details, please refer to “Application Guidebook for Enrollment Fee Exemption/Deferment and Tuition Fee Exemption(p.7~9)”.
- After entering all the information, please print out “Application Form”.

③ Step2 (Submission of Application Form and required documents)

- Please submit “Application Form” and the required documents to the submission counter.
- If any incompleteness are pointed out after submission, please respond promptly.

Application Period (Planned schedule)
[Other than freshman] for Tuition Fee Exemption
 Spring Semester Application: Middle of February to middle of March
 Fall Semester Application: Early August to middle of September
[Freshman] for Enrollment Fee Exemption/Deferment and Tuition Fee Exemption
 Enrolled students in April: Early April to late April
 Enrolled students in October: Early October to late October
 ※Application period depends on an application year and school/graduate school.
 The application schedule of Step1-2 will be informed mid-to late January for Spring Semester, mid-to-late July for Fall Semester on Student Portal System, Kyushu University Website and bulletin boards of each department.

Result Notification

Result of the application will be notified on Student Portal System. The result will not be sent to parents of applicants.

Notification Schedule

- Enrollment Fee... Enrolled students in April: late June
 Enrolled students in October: late November
- Tuition Fee... Spring Semester: late July
 Fall Semester: late December