

Application Instructions

International Undergraduate Programs

in

Applied Chemistry

Civil Engineering

Mechanical Engineering

Aerospace Engineering

Autumn 2016

Kyushu University

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Application Information Summary

1. Programs Offered for Admission (Page 4)

- (1) Applied Chemistry
- (2) Civil Engineering
- (3) Mechanical Engineering
- (4) Aerospace Engineering

2. Eligibility (Page 5)

- | |
|---|
| <ul style="list-style-type: none">1. Have a nationality other than Japanese.2. Have completed a 12- year school curriculum outside Japan by September 30, 2016.* |
|---|

Note:

* Even if you fail to meet this requirement, you may still be eligible to apply, provided that you are aged 18 or over as of September 30, 2016, and meet any of the conditions set by the Japanese Minister of Education, Culture, Sports, Science and Technology, and others. For details, please refer to Page 5.

3. Application Documents (Pages 6-8)

Required	<ul style="list-style-type: none">1. Completed and signed application form2. Receipt of payment of the application fee (10,000 yen)3. Identification document4. Official high school transcripts5. (Expected) graduation certificate6. Test scores of TOEFL or IELTS
Strongly Recommended	<ul style="list-style-type: none">7. Test scores of a standardized test listed on page 8

4. Screening Process (Page 9)

		Applied Chemistry	Civil Engineering	Mechanical Engineering	Aerospace Engineering
Preliminary Screening		Evaluation of submitted documents			
Secondary Screening	Written Exams	1. Mathematics 2. Chemistry	1. Mathematics 2. Physics or Chemistry	1. Mathematics 2. Physics	1. Mathematics 2. Physics
	Interview	Yes	Yes	No	No

5. Admissions Timetable

Application Period	January 18 – January 29, 2016 (page 5)
Preliminary Screening Results Announcement	February 19, 2016 (page 9)
Secondary Screening	Early March 2016 (page 9)
Admission Decisions Announcement	March 28, 2016 (page 10)
Enrollment Procedure Deadline	April 22, 2016 (page 10)
Start of the Semester	October 1, 2016

6. Tuition and Enrollment Fee (Page 10-11)

All students of the international undergraduate programs will be entitled to the exemption of half the tuition for four years.

Fees	Amount (Japanese yen)
One time Enrollment Fee (payment period: March 31–April 19, 2016)	282,000
Tuition Fee for Autumn 2016 (after exemption)	133,950
Tuition Fee for Spring 2017 (after exemption)	133,950
Total Payment for 2016–2017	549,900

Engineering

Application Instructions (Autumn 2016)

The following instructions are for those applying for admission to the International Undergraduate Program in Engineering starting in October 2016. The International Undergraduate Program is a four-year bachelor program, in which all classes, with the exception of Japanese language classes, are taught in English.

1. Programs and October 2016 Intake

The School of Engineering offers 4 programs for admission, namely Applied Chemistry, Civil Engineering, Mechanical Engineering, and Aerospace Engineering. Each program is associated with a different department as is shown below. Only a limited number of students will be admitted to each program.

Note that application for only one program is allowed from the same applicant in any given year.

School	Departments	Programs Offered for Admission
Engineering	Materials Science and Engineering	Applied Chemistry
	Earth Resources, Marine and Civil Engineering	Civil Engineering
	Mechanical and Aerospace Engineering	Mechanical Engineering
		Aerospace Engineering

2. Admission Policy

The School of Engineering aims to nurture talented people equipped with knowledge of basic sciences (including physics and chemistry), the theory and practice of engineering, and a capacity to appreciate and explain a broad range of issues. The School also strives to enable the students to cultivate their knowledge and sense of ethics, always bearing in mind the importance of the “sustainable development of human civilization.” Moreover, the School strives to foster professionals with a global perspective, and a sense of commitment to the improvement of industrial and scientific technologies.

The International Undergraduate Program invites applicants who:

- Have a deep interest in any of the following fields:
 - Materials Science and Engineering (Applied Chemistry)
 - Infrastructure design, construction and maintenance, urban planning, and environmental engineering (Civil Engineering)
 - Mechanical and Aerospace Engineering (Mechanical Engineering or Aerospace Engineering)
- Are highly motivated to achieve excellence in the aforementioned fields, and want to contribute to their home country and establish themselves in a global society through the systematic study of academic subjects that have been the cornerstones of Japan’s technological development.
- Have a strong sense of responsibility to contribute to the “sustainable development of human civilization” from a global perspective, and want to cultivate inter-culturally sensitive minds.
- Want to improve their foreign language proficiency, and their cross-cultural communication skills to establish themselves in today’s global society.

3. Eligibility

Applicants must meet the following two requirements (1 AND 2.1, 2.2, OR 2.3):

1. Have a nationality other than Japanese.
2. Meet any of the following three conditions:
 - 2.1. Completed or expected to complete 12 years of schooling outside Japan by September 30, 2016^{(*)1} (or equivalent, as recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology).^{(*)2}
 - 2.2. Aged 18 or over as of September 30, 2016 who have the International Baccalaureate Diploma/Certificate, the German Abitur, or the French Baccalaureate, who have completed a course at an international school that is recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology, and offers its curriculum in Japan, or who are expected to meet any of these conditions by September 30, 2016.
 - 2.3. Aged 18 or over as of September 30, 2016, who are recognized, by the University's *ad hoc* pre-qualification screening, as having an academic level equivalent to or superior to those who have completed 12 years of schooling.^{(*)3}

*1: You are eligible to apply if you completed your school education outside Japan in less than 12 years, due to grade skipping and/or early graduation, but the standard duration of schooling as legally stipulated in your country is 12 years or longer. Please direct any inquiries to the Admission Division of the Student Affairs Department at Kyushu University.

*2: Those recognized as having completed or being expected to complete a course equivalent to 12 years of schooling by the Japanese Minister of Education, Culture, Sports, Science and Technology are the following:

- (1) Those 18 or over as of September 30, 2016 who have passed a qualification test to determine whether they have academic ability equivalent, or superior, to those who have completed a 12-year school education course in a foreign country or region.
- (2) Those 18 or over as of September 30, 2016 who have received education in a country or region where its elementary and secondary education is completed in less than 12 years, and also have completed or are expected to complete a Japanese preparatory course recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology by September 30, 2016.
- (3) Those 18 or over as of September 30, 2016 who have completed or are expected to complete a course at an international school or a foreign educational institute that offers its curriculum in Japan, and that is recognized as an equivalent to a high school of the foreign country or region under their educational system by the Japanese Minister of Education, Culture, Sports, Science and Technology by September 30, 2016.

*3: For details, see "Appendix B: *Ad Hoc* Pre-qualification Screening."

4. Application Procedure

4.1. Application Period

You can only apply for one international undergraduate program for the admission 2016.

Application Period	January 18 – January 29, 2016, 5:00 p.m. (Japan time)
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The application documents must be received by the Admission Division of the Student Affairs Department at Kyushu University by 5:00 p.m. on the last day of the application period. Please allow enough time for delivery. No application received outside this period will be considered under any circumstances.

4.2. Application Fee

Application Fee	10,000 yen
Payment Period	January 8 – January 28, 2016, 11:00 p.m. (Japan time)

The application fee must be paid during the payment period shown in the table above. Choose one of the payment methods below to pay the application fee. Applications will not be accepted until the proof of payment has been received. Please make sure to complete the payment before posting the application documents.

(A) Payment by Credit Card, UnionPay, or Alipay

- Credit card payment can be made through Visa, Master Card, JCB, and American Express.
- Make a payment directly at e-shiharai.net/english/. Please refer to “Appendix C: Application Fee Payment by Credit Card, UnionPay, or Alipay” for details.

(B) Payment by Telegraphic Transfer

- All necessary expenses for the telegraphic transfer (commissions and shortages in transferred amount due to fluctuations in exchange rate, etc.) shall be borne by the remitter. Please make sure to pay enough to cover all necessary fees.
- If you use a payment slip, write “Application Fee” in the space for Purpose of Remittance, as well as your name, nationality, and “TE” (i.e., the alphabetic code for the School of Engineering) in the space for Message to Payee.

Bank	Sumitomo Mitsui Banking Corporation
Branch	Fukuoka Branch
Account Type	Savings Account
Account Number	7119240
Account Holder	Kyushu University
SWIFT Code	SMBC JP JT

(C) Payment at a Convenience Store (available only in Japan)

- Payment can be made at 7-Eleven, Circle K, Sunkus, Lawson, MINISTOP, and FamilyMart.
- Please refer to “Appendix D: Application Fee Payment at a Convenience Store” (available only in Japanese) for details of paying at a convenience store.

Note: In case you do not send your application documents or your application is not accepted for any reason after you have paid your application fee, the full application fee will be refunded upon your request.

4.3. Application Documents

All application forms and documents should be completed in English. **If the documents are in a language other than English or Japanese, a Japanese or English translation must be attached. The translation must be certified by the Japanese Embassy or an education institute such as your high school.**

If you submit the originals of your certificates or transcripts that cannot be reissued, we will return them to you after the screening upon your request. Please attach a note to your application specifying the documents to be returned.

<1> Required Documents		
1	<p>Application Form (Appendix A)</p> <p>* The application form can be downloaded from our website.</p>	<p>* Attach a clear passport photo (size 4 cm X 3 cm) on Page 13. Write your name and the name of the program you are applying for on the back of the photo.</p> <p>* Please answer the questions for essays on Pages 15-17 of the application form, and be sure to sign your name in your own handwriting.</p>

2	Receipt of Payment of the Application Fee (10,000 Yen) * Submit any one of (A)-(C).	(A) Payment by credit card, UnionPay, or Alipay * Submit a printout of the "Completion of Payment" screen. Please refer to "4.2. Application Fee" for more details. (B) Payment by telegraphic transfer * Submit a copy of the receipt issued by the bank upon payment of the application fee. Please refer to "4.2. Application Fee" for more details. (C) Payment at a convenience store (available only in Japan) * Submit a printout of "Receipt of Payment of Application Fee" (入学検定料・選考料取扱明細書). Please refer to "4.2. Application Fee" for more details.
3	Identification Document * Submit either (A) or (B).	(A) For those with a residence status in Japan, submit: * Copies of both sides of your Residence Card (在留カード) or a copy of Residence Certificate (住民票の写し) from a local government office. (B) For all others, submit: * A copy of your passport, including the pages with your name, nationality and photograph. * If you do not have a passport, please submit an official document to certify your non-Japanese nationality.
4	Official High School Transcripts and Graduation Certificate * Submit any one of (A)-(D).	<div><div>(A) If you have already graduated from high school, submit: * The original of the transcript with all your high school grades (three/four years); and * The original of your high school graduation certificate or your diploma. (B) If you are still in high school, submit: * The original of the transcript with all your high school grades up to the latest semester; and * The original of an official document stating that you are expected to graduate by September 30, 2016. * Please note that once you are admitted, you will be asked to submit the originals of your complete transcript and your high school graduation certificate or your diploma.</div><div><u>Additional Notes for (A) and (B)</u> (a) If your transcript does not include your rank or GPA, submit the transcript and other official documents from your school stating your academic standing. (b) If you have attended more than one high school, due to transferring or other reasons, submit the original of your transcript for each high school attended. However, if your current/last high school has certified your academic records from your previous school(s) and issues one transcript with all your high school grades (three/four years), just submit the transcript issued by the final school.</div></div> <div>(C) If you have the International Baccalaureate, the German Abitur, or the French Baccalaureate, submit: * The originals of your qualification diploma and your transcript.</div> <div>(D) If you have passed the <i>ad hoc</i> pre-qualification screening by Kyushu University, submit: * A copy of the Certificate of Eligibility for Application to Kyushu University.</div>
5	Test Scores of TOEFL or IELTS Submit either (A) or (B). <u>It sometimes takes as long as two months for a score report to reach us after your order, so please make sure to give it enough time. Every year some applications are not accepted due to the delayed arrival of their scores.</u>	(A) TOEFL (Test of English as a Foreign Language) * Submit your " Official/Test Taker (Examinee) Score Report ". (Either <u>iBT</u> or <u>PBT</u>) <u>Test Taker Score Report</u> " has to be the report sent to you from ETS by post, NOT the report you can download off their website. In case of Test Taker (Examinee) Score Report, we will return it after reviewing. The institution code for Kyushu University: 0411 * For detailed information on TOEFL, visit the test's official website at www.toefl.org/ . (B) IELTS (International English Language Testing System) * Submit your official IELTS (Academic Module) test report. * For detailed information on IELTS, visit the test's official website at www.ielts.org/ .

<2> Strongly Recommended Documents					
6	<p>Score Report of Standardized Test</p> <p>* Submit any one of (A)-(E). (A)-(C) are especially recommended.</p>				
	<p>(A) For those who have taken Examination for Japanese University Admission for International Students (EJU), submit:</p> <p>* An official score report of the following subjects.</p> <table><tr><td>Mathematics</td><td>Course 2</td></tr><tr><td>Science</td><td>Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)</td></tr></table> <p>* Both English and Japanese are acceptable as the language of examination.</p> <p>* For details of the Examination, visit the website of the Japan Student Services Organization at www.jasso.go.jp/index_e.html.</p>	Mathematics	Course 2	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)
	Mathematics	Course 2			
	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)			
	<p>(B) For those who have taken SAT Subject Tests, submit:</p> <p>* An official score report of the following subjects.</p> <table><tr><td>Mathematics</td><td>Level 1 or 2 (Either will do)</td></tr><tr><td>Science</td><td>Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)</td></tr></table> <p>* The College Board Code for Kyushu University: 3135</p> <p>* For further information about SAT, visit the website of the College Board at sat.collegeboard.com/home.</p>	Mathematics	Level 1 or 2 (Either will do)	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)
	Mathematics	Level 1 or 2 (Either will do)			
	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)			
	<p>(C) For those who have taken GCE AS Level, submit:</p> <p>* An official score report of the following subjects.</p> <table><tr><td>Mathematics</td><td>Mathematics</td></tr><tr><td>Science</td><td>Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)</td></tr></table> <p>* The score report of IAL-A/AS Level will also be accepted.</p>	Mathematics	Mathematics	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)
	Mathematics	Mathematics			
	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)			
<p>(D) For those who have taken the standardized test which is used to enter universities in your country, submit:</p> <p>* An official score report of the following subjects.</p> <table><tr><td>Mathematics</td><td>Mathematics</td></tr><tr><td>Science</td><td>Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)</td></tr></table>	Mathematics	Mathematics	Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)	
Mathematics	Mathematics				
Science	Chemistry (Applicants for Applied Chemistry) Chemistry and /or Physics (Applicants for Civil Engineering) Physics (Applicants for Mechanical /Aerospace Engineering)				
<p>(E) For those who have or are expected to have the International Baccalaureate (IB) Diploma, submit:</p> <p>* An official score report of your IB final assessment. The grades of Group 4 (Sciences) and Group 5 (Mathematics) will be used for the screening.</p> <p>* No additional document is required if you are submitting your complete IB transcript and your IB diploma for “4.3. Application Documents - 4 (C).”</p> <p>* If you do not yet have your final IB grades, submit the original of the complete predicted grades report with an official seal of your school. Please note that once you are admitted, you will be asked to submit the originals of your IB diploma and final assessment scores. Your admission may be rescinded if you fail to submit your IB diploma or your final grades differ significantly from the predicted grades submitted with application.</p>					

4.4. Send Application Form and Documents via Registered Mail

Send all application documents listed in "4.3. Application Documents" to the address below, via registered airmail such as DHL, FedEx, OCS, or EMS. Please ensure that the payment of the application fee is made prior to posting the application documents. In case you order your test score to be directly sent to Kyushu University from the testing institute your score needs to reach us by the deadline of the application period.

- If any of the application documents are insufficient, the application will not be accepted.
- Once we accept your application, you can no longer change your applying program under any circumstances.

Mailing Address:

Admission Division of Student Affairs Department, Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581, Japan

5. Screening Process

The University's evaluation process consists of two screenings – preliminary and secondary.

5.1. Preliminary Screening

The preliminary screening is done based on a comprehensive evaluation of the submitted documents.

The application ID numbers of the preliminary screening qualifiers will be posted on at http://www.kyushu-u.ac.jp/english/admission/oct_undergraduate.php. Successful applicants will also receive the result notification by post.

Announcement Date	February 19, 2016, 11:00 a.m. (Japan time)
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5.2. Secondary Screening

The applicants who have successfully passed the preliminary screening will proceed to the secondary screening, which consists of a comprehensive evaluation of submitted documents, written exams, and an interview for some programs as described below.

<Interview>

Applicants for Applied Chemistry and Civil Engineering programs have to sit for an interview.

<Written Exams>

You will be given written exams to test your basic knowledge in mathematics and science (physics or chemistry), which are essential for undertaking an education in engineering. The science test will be on a different subject depending on the program of your choice.

Program	Written Exam Subjects
Applied Chemistry	(1) Mathematics (2) Chemistry
Civil Engineering	(1) Mathematics (2) Physics or Chemistry
Mechanical / Aerospace Engineering	(1) Mathematics (2) Physics

The secondary screening is scheduled to be held as follows. The venues can be changed. The exact venues and the dates will be announced on our website in early February so please check.

http://www.kyushu-u.ac.jp/english/admission/oct_undergraduate.php

Period for the Secondary Screening	Cities, Countries
Early March 2016	Seoul, Korea
	Beijing, China
	Hanoi, Vietnam
	Bangkok, Thailand
	Jakarta, Indonesia
	New Delhi, India
	Fukuoka, Japan

6. Applicants with Disabilities

The University provides consultation for applicants with disabilities who may require special arrangements during the secondary screening or in classes after enrollment. Please contact the Admission Division prior to the application process as soon as possible as it sometimes takes extra time to decide on the arrangements depending on the situation.

Admission Division: nyu-inquiry@jimu.kyushu-u.ac.jp

7. Admission Decisions Announcement

The application ID numbers of successful applicants will be posted on the announcement date below at http://www.kyushu-u.ac.jp/english/admission/oct_undergraduate.php. The result notification will also be mailed on the same day to all successful applicants.

Announcement Date	March 28, 2016, 11:00 a.m. (Japan time)
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8. Enrollment Procedure

Information regarding enrollment will be sent to all successful applicants.

The enrollment fee must be paid during the payment period. Submit the receipt of the payment to make your enrollment official by the enrollment procedure deadline shown below. In case you do not complete the enrollment procedure by the deadline, you will be regarded as you withdraw from the admission.

Enrollment Fee	282,000 Yen
Payment Period	March 31 - April 19, 2016, 11:00 p.m. (Japan time)
Enrollment Procedure Deadline	April 22, 2016

Notes:

- The enrollment fee will not be refunded under any circumstances.
- The amount of the enrollment fee is subject to change. Details will be provided with the admission announcement.
- We have an enrollment fee payment deferment system. If you have difficulties paying it during the above period, please contact us.

9. Financial Aid and Other Benefits

Note: The terms of the scholarship and other aids are subject to change without prior notice.

9.1. Exemption of Half the Tuition

All successful applicants of the International Undergraduate Programs will be entitled to the exemption of half the tuition for four years.

Unit (Japanese Yen)

	Original Amount	After Exemption
Tuition (per semester)	267,900	133,950
Tuition (4 years total)	2,143,200	1,071,600

9.2. Kyushu University International Undergraduate Scholarship

Up to 10 successful applicants in all of our international undergraduate programs (except the MEXT Scholarship recipients) may receive this scholarship.

(a) Eligibility: All applicants are eligible for the scholarship.

(b) Duration and amount of monthly allowance: Four years, 60,000 yen per month

Note: **The monthly allowance may be subject to suspension due to poor academic performance and other factors.**

(c) How to apply: You can apply by filling out the section for scholarship application in the application form (Pages 18-20).

9.3. Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship

A few successful applicants in the International Undergraduate Programs who meet the eligibility criteria set by the MEXT may apply for this scholarship.

http://www.mext.go.jp/a_menu/koutou/ryugaku/boshu/1346539.htm (Ref. For the admission 2015)

(a) Eligibility: A few successful applicants with outstanding screening results are eligible to apply.

(b) Duration, amount of monthly allowance and other benefits:

- Four years with 117,000 yen per month
- Exemption of the enrollment fee and the tuition fee (for four years)
- Airline tickets are provided for you to come to Japan for enrollment and to go back to your country after graduation.

(c) Screening: Kyushu University will select a few out of all successful applicants and recommend them to the MEXT after contacting them individually.

Note: This information above is for the admission 2015. The details can be changed for the admission 2016. When there is new information available regarding scholarships it will be announced on our website. http://www.kyushu-u.ac.jp/english/admission/oct_undergraduate.php

9.4. Dormitory

All successful applicants will be guaranteed a room in a university dormitory at least for the first year and a half. The students themselves will be responsible for the rent (around 20,000 yen a month).

10. Tuition Fee

Payment of tuition fee should be made by bank transfer from your bank account after admission to Kyushu University. The payments of tuition for Autumn and Spring Semesters are to be made in late October and late April, respectively. Payments have to be made by the deadline set by the University.

【Payment for the First Year】

Unit (Japanese Yen)

Fees	Amount
One time Enrollment Fee (payment period: March 31 – April 19, 2016, 11 p.m.)	282,000
Tuition Fee for Autumn 2016 (after exemption)	133,950
Tuition Fee for Spring 2017 (after exemption)	133,950
Total Payment for 2016–2017	549,900

Notes:

- ① The tuition fee listed above is subject to change without prior notice. New fees will be applied if changed.
- ② The above fees do not include health insurance, alumni association fee, books, etc.

11. Disclosure of Grades in the Admission Screenings 2016

- (1) We will disclose grades given in the admission screenings 2016 upon request from the applicant him/herself. Overall grades given to you in the preliminary and secondary screenings will be disclosed respectively.
- (2) Documents required to make a disclosure request:
 - a. Grades Disclosure Request Form (available for download during the request period stated below)
http://www.kyushu-u.ac.jp/english/admission/oct_undergraduate.php
 - b. Photocopy of your valid ID
- (3) The applicant may make the disclosure request in person at the counter of the Admission Division at Kyushu University. We will accept your request during the period from October 3 to 31, 2016, except on Saturdays, Sundays, and public holidays. (Office hour: 9 a.m. to 5 p.m.)
- (4) Those who live away from, or have some other reasons for not being able to come to Kyushu University, we will accept the request via post as well. Please send all the documents stated above as well as a self-addressed envelope with postal stamps (512 yen stamp if you reside in Japan, and 7 international postal reply coupons for overseas residents) to the address below via registered mail during the request period stated above.

Mailing address:
Admission Division, Student Affairs Department, Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581, Japan

12. Other Important Information

12.1. Additional Remarks about Application

- (a) Once your application is accepted, the application fee will not be refunded.
- (b) E-mail/telephone inquiries regarding screening results will not be answered.
- (c) If there is any wrongdoing or misconduct related to your examination or application documents, your admission will be withdrawn.

12.2. Personal Information

12.2.1. Use of Personal Information

- (a) Personal information written on your application form and documents will be used exclusively for the University's screening process and the following purposes:
 - The names, addresses and other information of successful applicants will be used for enrollment procedures.
 - Test scores and other documents will be used to award scholarships.
- (b) Academic records and other personal information used in the screening process will be retained by the University and used for statistical purposes, but the individual names will not be given.
- (c) Personal information written on your application documents will not be used for any other purposes or provided to a third party without your permission, except in cases stipulated in Article 9 of the Law Concerning Preservation of Information Held by Incorporated Administrative Agencies, etc.

12.2.2. Outsourcing

Data entry of the information written on your application form may be outsourced.

12.3. Visa Application Process

For you to obtain any necessary documents to apply for a student visa, you will be required to submit a bank statement with balance more than enough for you to stay in Japan for 12 months, that is 960,000 yen (80,000 yen x 12). If you are selected as a recipient of a scholarship, you will be required to submit a statement with at least the amount which the scholarship monthly stipend is deducted from 80,000 x 12.

Ex. Scholarship monthly stipend 60,000: $(80,000 - 60,000) \times 12 = 240,000$ yen

Kyushu University

Application Form for the International Undergraduate Programs in Engineering

Autumn 2016

*Please sign at the bottom of page 20 after completing the application form.

Application ID Number (For University Use)												
Name in Alphabet		(Family)		(First)		(Middle)						
Name in Chinese Characters (if applicable)												
Date of Birth (MM/DD/YYYY)					1	9			Age			
Sex *1		Male → 1 Female → 2		Marital Status *1				Single → 1 Married → 2				
Nationality		Do you have Japanese nationality as well? *1								Yes → 1 No → 2		
Program You Are Applying For *2	School	School of Engineering						School Code		9		
	Department							Department Code				
	Program											
Residence Status in Japan *3								First Language		English / Other language ()		
								Language used in your high school		English / Other language ()		
Preferred City for the Secondary Screening *4		1.Fukuoka 2.Seoul 3.Beijin 4.Hanoi 5.Bangkok 6.Jakarta 7.New Delhi		Choose two out of seven cities *5		First choice Second choice		Will you be able to come to Japan for the Secondary Screening if requested? *1		Yes → 1 No → 2		
Contact Information	Current Address											
	(Postal Code)											
	TEL *6											
	FAX *6											
Parent / Guardian Contact Information	Name							Relationship to the Applicant				
	Address											
	(Postal Code)											
	TEL *6											
English Proficiency Test (Required)	Test Name	Score		Date Taken		Score Report						
	<input type="checkbox"/> TOEFL(iBT) <input type="checkbox"/> TOEFL(PBT) <input type="checkbox"/> IELTS			/ /		<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered (Ordered Date)						
Standardized Test Scores (Strongly recommended)	Test Name	Subjects	Scores	Date Taken	Score Report							
					<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered Date: / /							
					<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered Date: / /							
					<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered Date: / /							
					<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered Date: / /							
					<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered Date: / /							
					<input type="checkbox"/> Enclosed <input type="checkbox"/> Ordered Date: / /							

*1: Write the appropriate number in the space to the right.

*2: See below for the list of Departments, Programs, and Department Codes.

School	Department	Program	Dept. Code
Engineering	Materials Science and Engineering	Applied Chemistry	47
	Earth Resources, Marine and Civil Engineering	Civil Engineering	48
	Mechanical and Aerospace Engineering	Mechanical Engineering	50
		Aerospace Engineering	

*3: If you do not have residence status in Japan, write "No Residence Status" in the space.

*4: Refer to the secondary screening schedule to be posted at http://www.kyushu-u.ac.jp/english/admission/oct_undergraduate.php in early February.

—Note that, in some cases, we may have to request you to come to a city which you did not select.

*5: Applicants having the secondary screening outside Japan may be eligible to receive JASSO Scholarship. For the admission 2015, the duration and the amount of monthly allowance is six months with 48,000 yen per month.

*6: Include the country code before your phone number and fax number.

*7: Put the e-mail address you use most frequently as future communication will be done mostly via e-mail.

Name in Alphabet (Family, First, Middle)

Educational Background

(Describe your complete educational background from elementary to most recent educational level.)

Category (e.g., elementary school, junior high school, etc.)	School Name	Location (City, Country)	Standard Duration of Schooling※	Period of Attendance (MM/YYYY)	Obtained Diploma / Certificate
(Example) elementary school	Kyushu Elementary School	Fukuoka, Japan	6 years	From: 09 / 2003 To: 06 / 2009	
			years	From: / To: /	
			years	From: / To: /	
			years	From: / To: /	
			years	From: / To: /	
			years	From: / To: /	
			years	From: / To: /	
Total			※※ years	years	

※"Standard Duration of Schooling" means the standard duration required to complete each phase of education, NOT the actual lengths of time you have attended the school.

※※In principle, you need to have completed, or are expected to complete, 12 years of education in order to apply for this program. Please refer to "3. Eligibility."

Actual (or Expected)
Date of High School
Graduation
(MM/DD/YYYY)

/ /

About Your High School

Please provide any additional information about your high school (e.g., local ranking, website info)

Awards/Honors

Please provide information concerning any awards/honors you have received (e.g., first prize in a speech contest)

Employment History (If applicable) : Begin with your most recent experience.

Name and Address of Organization	Period of Employment (MM/YYYY)	Position	Responsibilities
	From: / To: /		
	From: / To: /		
	From: / To: /		

Application ID Number (For University Use)	
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Essays

School	School of Engineering
Program *Please check one	<input type="checkbox"/> Applied Chemistry <input type="checkbox"/> Civil Engineering <input type="checkbox"/> Mechanical Engineering <input type="checkbox"/> Aerospace Engineering

Name in Alphabet (Family, First, Middle)
Date of Birth (MM/DD/YYYY)

1. Why would you like to study at the checked program in the School of Engineering, Kyushu University? (**Max: 500 words**)

Continued Overleaf

Name in Alphabet (Family, First, Middle)	
--	--

2. Please tell us about yourself. For example: What are your academic strengths and challenges?
What type of activities (volunteer, community service, extra-curricular, leadership positions, etc.) have you participated in?
What type of certificates/qualifications have you received? (**Max: 500 words**)

Continue on to the next page

Name in Alphabet (Family, First, Middle)	
--	--

Internship Record (If applicable) : Begin with your most recent experience.

Name and Address of Organization	Period of Internship (MM/YYYY)	Position	Responsibilities
	From: / To: /		
	From: / To: /		
	From: / To: /		
	From: / To: /		

Language Proficiency: Check appropriate boxes.

Language	None	Beginner	Intermediate	Advanced	Test Score (if applicable)
English					Test Name: Score:
Japanese					Test Name: Score:
Other Language ()					Test Name: Score:
Other Language ()					Test Name: Score:

Financial Support:

1. Would you like to apply for Kyushu University International Undergraduate Scholarship? (If you answer "Yes", you might be selected as a candidate for the MEXT Scholarship recipient if your performance during the screening is outstanding.)

☐ Yes ☐ No

2. Have you applied for any other scholarship(s) or do you plan to?

☐ Yes ☐ No

If yes, give details and expected date(s) of results.

--

3. Have you ever received any scholarship(s) from Japanese organizations?

☐ Yes ☐ No

If yes, give details.

--

Name in Alphabet (Family, First, Middle)	
--	--

Scholarship Essay:

Please write only if you answer "Yes" for the question 1 in the previous page.

Why do you think you deserve to be a recipient of the Scholarship? (**Max: 500 words**)

Continued Overleaf

Additional Questions:

How did you find out about Kyushu University's International Undergraduate Program? Please check all that apply. Your answers in this section will be used only to improve our future advertisement, and will NOT have any bearings on the screening process.

- ☐ Study abroad fairs: Please give details. (places held, dates, etc)

- ☐ High school visit by Kyushu University delegation

- ☐ Kyushu University website

- ☐ MEXT Global30 website

- ☐ Other website(s): Please specify

- ☐ Social network service(s) such as Facebook, Twitter: Please specify.

- ☐ Current student(s) of our International Undergraduate Program

- ☐ Graduate(s) or student(s) of other programs at Kyushu University

- ☐ Japan's diplomatic office (embassy, consulate, etc) in your country

- ☐ JASSO (Japan Student Services Organization) office in your country

- ☐ Your parent(s)

- ☐ Your teacher(s) at high school

- ☐ Other(s): Please specify.

Date MM / DD / YY / /

Your Signature

(※Please sign your name by hand in black or blue ink.)

***Ad Hoc* Pre-qualification Screening**

(Applicable only to those who qualify for 2.3 in “3. Eligibility”)

(1) Eligibility for Application

1. Those who have graduated, or are expected to graduate, from a foreign educational institute at high school level that offers its curriculum in Japan may apply for *ad hoc* pre-qualification screening.
2. Also eligible for the pre-qualification screening are those who are objectively verified to have an academic career or a work experience equivalent or superior to that of a high school graduate.

(2) Application Deadline

Applications for the University’s *ad hoc* pre-qualification screening must be submitted by the due date as shown in the table below.

Application Deadline	November 13, 2015
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(3) Required Documents

【For those who meet “Eligibility for Application 1” stated above】

- (a) Application Form for the *Ad Hoc* Pre-qualification Screening.
- (b) Proof that your school provides a curriculum equivalent to that offered in a 12-year education system.
- (c) Detailed information about the education program and curriculum provided by your school.
- (d) Graduation certificate, diploma from your school, or an official document stating that you are expected to graduate by September 30, 2016.

【For those who meet “Eligibility for Application 2” stated above】

- (a) Application Form for the *Ad Hoc* Pre-qualification Screening.
- (b) Document(s) authorized by a relevant authority to show that you have an educational background or work experience equivalent to or superior to that of a high school graduate.

Please contact the Admission Division of Student Affairs Department, Kyushu University (nyu-inquiry@jimu.kyushu-u.ac.jp) to request the Application Form for the *Ad Hoc* Pre-qualification Screening and to consult about what documents are required for your application as requirements may vary depending on your background.

Send all application documents via registered airmail, such as DHL, FedEx, OCS or EMS to the address below. Please make sure that all necessary documents will reach the university by the due date shown above.

Mailing Address:

Admission Division of Student Affairs Department, Kyushu University
6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581, Japan

KYUSHU UNIVERSITY

How to make the Payment for the Application Fee by Credit Card, Union Pay, and Alipay.

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can pay the Application Fee by using Credit Card, Union Pay, and Alipay.



Access

<https://e-shiharai.net/english/>



Online Transaction

1. Top Page

Click "Examination Fee".

2. Terms of Use and Personal Information Management

Please read the Terms of use and Personal Information Management.

Click "Agree" button located in the lower part of this page if you agree with these terms.

Click "Not agree" button located in lower part of this page if you do not agree with these terms.

3. School Selection

Select "Kyushu University (Undergraduate Schools)" or "Kyushu University (Graduate Schools)."

4. School Information

Read the information carefully and click "Next".

5. Category Selection

Choose First to Fourth Selection and add to Basket.

6. Basket Contents

Check the contents and if it is OK, click "Next".

7. Basic Information

Input the applicant's basic information.

Choose your credit card and click "Next".

Paying at Credit Card

Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.

All of your application information is displayed. Check and Click "Confirm".

Click "Print this page" button and print out "Result" page.

Paying at Union Pay, Alipay

Follow the onscreen instructions to complete the card payment.

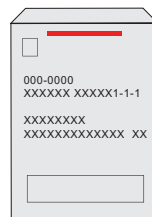
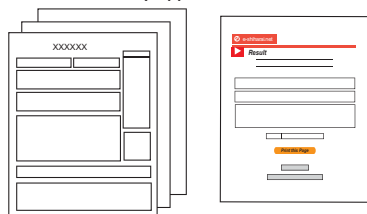
Please click the "Application Results" button in the upper part of this site (e-shiharai.net).

Please write down the "Receipt Number" given when you complete your application, and enter your "Payment Method", "Receipt Number" and "Birth Date". Please make sure your printer is ready.

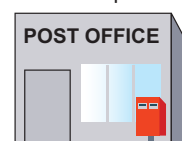
Please print out the "Payment Inquiry - Inquiry result" page.

Enclose the printed "Result" page in an application envelope with other necessary application documents.

Necessary application documents



Mail it via post



[NOTICE/FAQ]

- You can make a payment anytime, during the payment period mentioned in the application instructions. Please refer to the application instructions and complete payment in time.
- Please complete payment by 11:00 pm Japan time, on the last date of the payment period.
- Please note that refund is not possible once you have made a payment of Application fee.

- A fee is added to Examination fee. For further info, please visit our website.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is that of the applicant him/herself.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact:

E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)

Application

九州大学 コンビニエンスストア・クレジットカード・中国決済での入学検定料払込方法

1 Webで事前申込み

画面の指示に従って必要事項を入力し、お支払いに必要な番号を取得。

本学HP
からも
アクセス
できます！

<https://e-shiharai.net/>



- ※番号取得後に入力ミスに気づいた場合はその番号では支払いを行わず、もう一度入力し直して、新たな番号を取得してお支払いください。
支払い期限内に代金を支払わなかった入力情報は、自動的にキャンセルされます。
- ※クレジットカード・Alipay国際決済・銀聯ネットは決済完了後の修正・取消はできません。
申込みを確定する前に、内容をよくご確認ください。
- ※確定画面に表示される番号をメモしてください。➡



2 お支払い

クレジットカード・Alipay・銀聯でお支払い



※お支払いされるカードの名義人は、受験生本人でなくても構いません。但し、「基本情報入力」画面では、必ず受験生本人の情報を入力してください。

基本情報入力画面で、支払に利用するカードを選択

画面の指示に従い、支払手続を行ってください。

お支払い完了です。
下記の手順に従って、申込内容照会結果を印刷してください。

コンビニエンスストアでお支払い

- 入学検定料はATMでは振り込みできません。必ずレジでお支払いください。
- 店頭端末機の画面デザイン等は、予告なく変更される場合があります。



【払込票番号（13ケタ）】

●レジにて
「インターネット支払い」と店員に伝え、印刷した【払込票】を渡すか、【払込票番号】を伝えてお支払いください。

マルチコピー機は使用しません

お支払い後、必ず「入学検定料・選考料取扱明細書」（チケット）を受け取ってください。



【オンライン決済番号（11ケタ）】

Kstationへ

各種支払い

11ケタの番号をお持ちの方

オンライン決済番号を入力してお支払い

【オンライン決済番号】を入力

店頭端末機より出力される「申込券」（受付票）を持って、30分以内にレジでお支払いください。

お支払い後、必ず「入学検定料・選考料取扱明細書」（チケット）を受け取ってください。



【お客様番号（11ケタ）】
【確認番号（4ケタ）】

Loppiへ

各種サービスメニュー

各種代金・インターネット受付（紫のボタン）

各種代金お支払い

マルチペイメントサービス

【お客様番号】【確認番号】を入力

お支払い後、必ず「入学検定料・選考料 取扱明細書」を受け取ってください。



【お客様番号（11ケタ）】
【確認番号（4ケタ）】

Famiポートへ

代金支払い

各種代金お支払い

番号入力画面に進む

【お客様番号】【確認番号】を入力

3 出 願

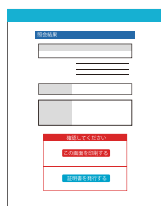
【クレジットカード・Alipay・銀聯でお支払いの場合】

支払完了後、E-支払いサイトの「申込内容照会」にアクセスし、受付完了時に通知された【受付番号】と【生年月日】を入力し、照会結果を印刷して出願書類に同封してください。

<注意>

携帯電話・スマートフォンでお申込みされた方は、プリンタのある環境でご利用ください。

※クレジットカードでお支払いされた場合、「取扱金融機関出納印」は不要です。

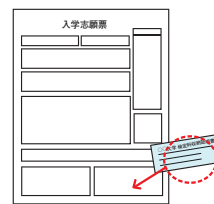


【コンビニエンスストアでお支払いの場合】

「入学検定料・選考料 取扱明細書」の「収納証明書」部分を切り取り、入学志願票の所定欄に貼る。



※「収納証明書」を貼付けする際には、糊本体の注意書きに「感熱・感圧紙などを変色させる場合があります」と記載されている糊はご使用にならないでください。「収納証明書」が黒く変色する恐れがあります。



※コンビニでお支払いされた場合、「取扱金融機関出納印」は不要です。

⚠ 注意事項

- 出願期間を要項等でご確認のうえ、締切に間に合うよう十分に余裕をもってお支払いください。
- 支払最終日の「Webサイトでの申込み」は23:00まで、店頭端末機の操作は23:30までです。クレジットカードの場合、Webサイトでのお申込みと同時に支払いが完了します。23:00までにお手続きしてください。
- 「入学検定料払込」についてのお問い合わせは、コンビニ店頭ではお答えできません。詳しくはWebサイトをご確認ください。
- 一度お支払いされた入学検定料は返金できません。
- 入学検定料の他に事務手数料が別途かかります。詳しくはWebサイトをご確認ください。
- カード審査が通らなかった場合は、クレジットカード会社へ直接お問い合わせください。
- Alipay、銀聯でお支払いの方は、パソコンからお申込みください。（携帯電話からはお支払いできません）

- Note -

< Contact Information >

Admission Division of Student Affairs Department
Kyushu University

6-10-1, Hakozaki, Higashi-ku, Fukuoka, 812-8581

FAX: +81-92-642-2267

<< Office Hours >>

Mon. – Fri., 8:30 a.m. – 5:15 p.m. (Japan time)

E-mail: nyu-inquiry@jimukyushu-u.ac.jp

Website: www.kyushu-u.ac.jp