

Statement of Reasons for Extension beyond Standard Study Term

Kyushu University

To the Dean of

Date: / /

School / Graduate school	Degree	Department/ Course	Year of Enrollment	Grade	Student ID No.	Name
School of	Bachelor		Month/Year			
Graduate School of	Master					
	Doctor					

I, who have repeated a year or exceeded the standard study term, would seek a permission to admit me as a person who falls under special circumstances due to the following reason (illness, study abroad, graduate school paper preparation, etc.).

【Period of leave of absence and study abroad】

Leave of absence · Study abroad	From _____ to _____
Leave of absence · Study abroad	From _____ to _____
Leave of absence · Study abroad	From _____ to _____

※If taking a leave of absence or study abroad is the reason of repeating a year or exceeding the study term, then specify the period above.

【Detail of reasons for repeating a year or exceeding the standard study term】

【Supervisor's comments on the above statement】

Expected completion of the fiscal year for tuition fee exemption application (Yes / No)

Supervisor's name _____

※Before completing the form, please read the back side thoroughly.

※The applicant, after writing the detail of the reason, must confirm with the supervisor and obtain the supervisor's comments and signature. Then submit this form with the application form.

If taking a leave of absence or study abroad is the reason of repeating a year or exceeding the study term, then the supervisor's comments and signature are not necessary.

Also, if the Student Support Committee decides that the above reasons do not fall under special circumstances, it will not be accepted