

-For second year and above students (at present) in School of Engineering (excluding Department of Architecture)

-For students in Graduate School of Engineering, Information Science and Electrical Engineering

* For students in first year (at present) or in Department of Architecture, a submission counter and the application periods are different from the following information. Please check at a designated counter.

Application for Tuition Fee Exemption, Spring Semester 2019

The application for the tuition fee exemption for the spring semester 2019 will be accepted on the following schedule.

The schedule for those who are entering a master's or doctoral course from April is different, so those of you should follow the instructions enclosed with enrollment procedure documents.

Schedule

※You cannot proceed Step2 unless Step1 is completed! Both Step1 and Step2 are required for completing your application.

※The application periods are different for undergraduate students between graduate students. Application cannot be accepted after the application period. Please be sure to observe the deadline.

[Pre-check of Application Contents] Application Period : February 4(Mon) - February 22(Fri) 9:30-16:00

*excluding weekends and holidays

To ensure the web registration (Step1) smoothly, we will check your application contents and documents at the following counter. Please read an application guidebook carefully and **bring required documents you can prepare**. We also welcome students who plan to go on to a master's or doctoral course from April. Regarding the procedures for Step1 and Step2, please follow the instructions enclosed with enrollment procedure documents.

[Step1 (Registration)] Undergraduate students: February 18(Mon) - March 1(Fri) *by deadline of Step2
Graduate students: February 18(Mon) - March 14(Thu)

Please click "**Kyushu University Enrollment Fee Exemption and Deferment Application System/Tuition Fee Exemption Application System**" on the student portal system (campus-mate) and log in with your password for SSO-KID. Following the instructions on the web, enter the information on your family and household budget. After entering all the information, you can print out "Application Form".

[Step2 (Submission of Required Documents)] *excluding weekends, holidays, Feb 25, Feb 26 and Mar 12
Undergraduate students: February 18(Mon) - March 1(Fri) 9:30-16:00
Graduate students: March 4(Mon) - March 15(Fri) 9:30-16:00

Please submit "Application Form" and the required documents at the following counter. You will obtain an acceptance slip at the time.
In principle, the applicant himself/herself has to hand in the documents to the counter. If it is impossible by any means, please contact the counter in advance.

Counter for Pre-check and Submission

Student Portal System→

Student Support Section, Administrative Office Student Affairs Division (Engineering, Information Science and Electrical Engineering and Integrated Frontier Sciences) Ito Campus, West Zone 4, 2nd floor



For more details, please check at the following URL. → URL : <http://www.kyushu-u.ac.jp/ja/education/fees/exempt02/>