

Emergency Tuition Fee Exemption in Spring Semester 2020

1. Overview

Kyushu University accepts applications of Emergency Tuition Fee Exemption from students with a large decline in household income due to the direct or indirect impact of the coronavirus outbreak. The exemption amount of the tuition fee is three levels — full, half or quarter amount of the tuition fee for the spring semester. (For applicants who have already paid the tuition fee and are approved for Emergency Tuition Fee Exemption, we will refund according to the exemption amount.)

In the normal exemption screening, the income of the previous year is examined. This time, however, in the screening of Emergency Tuition Fee Exemption, the estimated income after the income decrease is examined.

2. Eligible applicant

Students who meet both of the following conditions (1 and 2) can apply for Emergency Tuition Fee Exemption.

- Undergraduate and graduate students whose householder's*1 income*2 has declined significantly with business suspension or closure due to the impact of the coronavirus outbreak as compared to the income before the occurrence of cause for income decreasing.
- Students who meet the requirements for the tuition fee exemption of Kyushu University. (Students who have already applied for the tuition fee exemption for this semester are also eligible.)

householder's*1 ... In principle, "householder" is you (applicant) or your spouse. However, if your family (excluding a spouse) lives in Japan, "householder" is family members who provide the family budget.

income*2 ... If you are supported financially by parents or others, "income" means the total amount of the parents' (or other's) remittance and your income such as part-time job wage.

If you are a self-supporting student, "income" means the total income of you and your spouse.

3. Application period

from Thursday May 21th to Wednesday June 3rd, 2020

4. Application process

1) Preparing the following required document

[International Students]

Submission	Requirement documents
All applicants submit	<u>Application form related to the impact of the coronavirus disease (excel file) (※)</u>
If you have a room rent contract document of a residence in Japan	<u>Photocopy of the room rent contract document (indicating a contractor's name, term of contract and room rent)</u>
If you (or your spouse) have income of part-time or other jobs after the occurrence of the cause for income decreasing	Photocopy of documents indicating your (or spouse's) job income for one month after the occurrence of cause for income decreasing (e.g. payment slip of April 2020)

※ “Application form related to the impact of the coronavirus disease” is available at Kyushu University website (<https://www.kyushu-u.ac.jp/en/education/fees/exempt02/>). There are two types of application form (“For international students” and “For students whose family lives in Japan”). Please download the appropriate one.

[For students who have already applied for the tuition fee exemption of Kyushu University for the spring and fall semester together]

If Emergency Tuition Fee Exemption is implemented for the fall semester and you wish to apply for it, you need to apply for it during the application period for the fall semester.

2) Sending the application form via Primary Mail(…@s.kyushu-u.ac.jp) as follows

To: Students' Payment Exemption Section, Career and Scholarship Support Division, Student Affairs Department

Email address: gagmenjyo@jimu.kyushu-u.ac.jp

Email subject: Application for Emergency Tuition Fee Exemption

※Please write your name and student ID number in the email.

3) Notes (after the application)

- We will send a confirmation email to the applicants in the middle of June. Please be sure to check the mail.
- If there are insufficiencies on your application form, university staff will contact you via email or phone. Please respond immediately to it. If you do not respond for many days, we cannot accept your application.

[For students who have already applied for the tuition fee exemption of Kyushu

University for the spring and fall semester together]

If Emergency Tuition Fee Exemption is implemented for the fall semester and you wish to apply for it, you need to apply for it during the application period for the fall semester.

5. Result of application

Result notification: Late in July 2020

Result will be notified to “Message For You” on Student Portal System.

6. Tuition Fee (after the application)

[Students who have already paid the tuition fee of the spring semester 2020]

If your application is approved, we will refund the exempted tuition fee in late July — after the result notification. It will be returned to your bank account registered as an account for the tuition fee payment at the enrollment procedure.

[Students who have not paid the tuition fee of the spring semester 2020]

The tuition fee payment (the direct debit from your bank account) is deferred until the application result is notified (late July). If your application is approved as a half-exemption or quarter-exemption, or your application is disapproved, please pay the tuition fee following to the instruction on the result notification.

7. Contact

Students' Payment Exemption Section, Career and Scholarship Support Division,
Student Affairs Department
email: gagmenjyo@jimu.kyushu-u.ac.jp