

Emergency Tuition Fee Exemption in Fall Semester 2020

1. Overview

Kyushu University accepts applications of Emergency Tuition Fee Exemption from students with a large decline in household income due to the direct or indirect impact of the coronavirus outbreak. The exemption amount of the tuition fee — three levels: full, half, quarter amount of the tuition fee for the fall semester — is decided by screening based on submitted documents.

In the normal exemption screening, the income of the previous year is examined. This time, however, in the screening of Emergency Tuition Fee Exemption, the estimated income after the income decrease is examined.

※If you do not have any direct/indirect effects by the coronavirus pandemic and wish to apply for the exemption, please apply for the regular exemption after reading “Application Guidebook for Exemption” shown at Kyushu University website.

2. Eligible applicant

Students who meet both of the following conditions (1 and 2) can apply for Emergency Tuition Fee Exemption.

- Undergraduate and graduate students whose householder's*1 income*2 has declined significantly with business suspension or closure due to the impact of the coronavirus outbreak as compared to the income before the occurrence of cause for income decreasing.
- Students who meet the requirements for the tuition fee exemption of Kyushu University. (Students who have already applied for the tuition fee exemption for this semester are also eligible.)

householder's*1 ... In principle, “householder” is you (applicant) or your spouse. However, if your family (excluding a spouse) lives in Japan, “householder” is family members who provide the family budget.

income*2 ... If you are supported financially by parents or others, “income” means the total amount of the parents’ (or other’s) remittance and your income such as part-time job wage.

If you are a self-supporting student, “income” means the total income of you and your spouse.

3. Application period

[Current Student] Monday September 14th ~ Monday September 28th, 2020

[Student who enrolls in October 2020] Monday October 19th ~ Friday October 30th, 2020

4. Application process

1) Preparing the following required document.

[International Student]

All applicants must submit “document ①”.

About ②and③, please submit if you are applicable.

Submission	Required documents
All applicants submit	① Application form related to the impact of the coronavirus disease (excel file) (※)
If you have a room rent contract document of a residence in Japan	② Photocopy of a room rent contract document (indicating a contractor's name, term of contract and room rent) ※ If you live in Kyushu University dormitory or international house, you don't need to submit.
If you (or your spouse) have income of part-time or other jobs after the occurrence of the cause for income decreasing	③ Photocopy of documents indicating your (or spouse's) job income for the latest three months. (e.g. payment slips of June to August)

※ “Application form related to the impact of the coronavirus disease” is available at Kyushu University website (<https://www.kyushu-u.ac.jp/en/education/fees/exempt02/>). There are two types of application form (“For international students” and “For students whose family lives in Japan”). Please download the appropriate one.

[For students who have already applied for Emergency Tuition Fee Exemption for Spring Semester or regular tuition fee exemption for the fall semester]

If you have already submitted “room rent contract document” for the applications, you do not need to submit this time.

2) Sending the application form via Primary Mail(…@s.kyushu-u.ac.jp) as follows

To: Students' Payment Exemption Section, Career and Scholarship Support Division, Student Affairs Department

Email address: kinkyumenjyo@jimu.kyushu-u.ac.jp

Email subject: Application for Emergency Tuition Fee Exemption

※ Please write your name and student ID number in the email.

3) Notes (after the application)

- We will send a confirmation email to the applicants in the middle of October (For freshman who enrolls in October 2020, it will be sent in the middle of November). Please be sure to check the mail.
- If there are insufficiencies on your application form, university staff will contact you via email

or phone. Please respond immediately to it. If you do not respond for many days, we cannot accept your application.

5. Result of application

Result notification: Late in December 2020

Result will be notified to "Message For You" on Student Portal System.

6. Tuition Fee (after the application)

Payment (Bank withdrawal) of the tuition fee will be extended until the result notification. If your result is half exemption, quarter exemption or disapproval, please pay the tuition fee according to the instruction of result notification.

[Students who will enroll Kyushu University in October 2020]

- If you apply for Emergency Tuition Fee Exemption, please make the balance in the tuition debit account less than the exempted tuition fee as of October 26 and 27.
- If you are approved as exempt of Emergency Tuition Fee Exemption after tuition fee is withdrawn, we will refund the exempted amount later.

7. Contact

Students' Payment Exemption Section, Career and Scholarship Support Division,

Student Affairs Department

email: kinkyumenjyo@jimu.kyushu-u.ac.jp