

For new students who have not received SSO-KID

Application for enrollment fee exemption (deferment) and tuition fee exemption in spring semester 2021

You need “SSO-KID” for Web Registration (Application Step1) of exemption (deferment) application. SSO-KID is shown on the back of your student ID card. If you have not received the student ID card and cannot confirm your SSO-KID, please contact your department (faculty) once.

If you cannot receive SSO-KID by the application deadline, please apply in accordance with the following process.

(Students who have not submitted “Provisional Application for Enrollment Fee Exemption/Deferment” and/or “Provisional Application for Tuition Fee Exemption” during the enrollment procedure cannot apply for this exemption (deferment).)

Application Process

1. Prepare for required documents

Read “Application Guidebook” and prepare required documents.

If you have any questions, please contact a submission counter.

(See “Submission Counter” (<https://www.kyushu-u.ac.jp/en/education/fees/exempt01>).)

※Some required forms are available to download at the website below.

(<https://www.kyushu-u.ac.jp/en/education/fees/exempt01>)

2. Document Submission **[Submission period: Monday April 5 to Tuesday April 13, 2021]**

Download “Application Form for Enrollment Fee Exemption (Deferment) and Tuition Fee Exemption for 2021” at the website. Fill and send the application form via email to the submission counter with other required documents. After checking your documents, university staff will inform you of insufficiency about the documents.

Your email must include the following information.

【Subject】 “Exemption application without SSO-KID”

- Your department (school/graduate school) in Kyushu University
- Application ID Number
- Your name

※After the application deadlines, we cannot accept any applications.

※If your email is not delivered to the submission counter because of your typing mistake of email address, we cannot accept your application. After sending emails, please check whether you do not receive error mails.

3. Confirmation of submission

After you submit all required documents, university staff will send you a confirmation email. (It will be sent by April 30th, 2021.) After submitting the documents, please make sure to check the confirmation email. If you do not receive the confirmation email by April 30th, please contact the submission counter.

If there are some problems or insufficiencies with your submitted documents, university staff will contact you. Please follow their instructions and resubmit required documents.