#### How to use Kyushu University Job and Career Support System (Guidance Appointment)



Kyushu University Student Affair Department, Career and Scholarship Division, Job and Career Support Section

1. Login

Login by reading the URL below or the QR Code. https://uc-student.jp/kyushu-u/



Enter your SSO-KID and password, 👋 九州大学 Then press "Login".



Kyushu University SSO system シングルサインオンシステム

SSO-KID				
Password				
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九州大学全学共通ID(SSO-KID)でログイン・サインインして下さい。

ログイン方法が分からない時には

お知らせ / Notification

Occeperated by Shibboleth学術認証フェデレーション

お問い合せ: 情報統括本部 認証基盤事業室 id-room(at)iiikyushu-u.ac.jp



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# 2. Signing up for guidance





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新卒学生のための就職学編・就活情報 キャリタス就活

推进通道

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### 2. Signing up for a guidance

The list of guidance will be shown. Choose guidance that you want to attend.

See on a

- You can search for guidance by theme by calender clicking on "テーマで絞り込む(narrow by theme)". ※①
- (e.g. prepare for interview, prepare for group discussion)
- You also can see events on a calendar by clicking on "カレンダーで見る(see on a calendar)".
- This calendar format is very easy to see, so I recommend you to use this function. X2







## 2. Signing up for guidance

You can check the details by choosing an event.

Check the title, contents, schedule, venue, etc. carefully and click on "申し込む(Sign up)" if there is no mistake.

**\***Check the contents carefully. There are cautions regarding holding guidance.

**%** If guidance has a limited number of seats, you can't sign up if the seats are already full.

**%You can't sign up outside of reception hours.** 





## 2. Signing up for guidance

When you click on "申し込む (sign up)", it shows two options: "申し込む (sign up)" or "キャンセル (cancel)". If you want to sign up, click on "申し込む (sign up)". If you want to cancel, click on "キャンセル (cancel)". s

When you click on "申し込む(sign up)", it shows "完 了しました(Completed)".

Read it carefully since there may be important information.



ガイダンスの申し込み	を完了しました
キャンセルする場合は、ガイダ	ンス申し込みから対象のガイダンスを選択してキャンセルしてください。
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# 2. Signing up guidance

Once you've already signed up, it shows "予約 済み (Already signed up)" on guidance you signed up.

Check the schedule of guidance you signed up once again just in case.





#### 3. How to cancel guidance

If you can't attend guidance you signed up due to personal reasons, please cancel guidance quickly.

Select guidance that you can't attend and click on "予約をキャンセルする(Cancel guidance)".





#### 3. How to cancel guidance

When you click on "予約をキャンセルする(Cancel guidance)", it shows "ガイダンス予約をキャンセルしてよろしいですか? (Do you want to cancel guidance?)". Then select "OK".

If you can see this screen, your cancellation is completed.







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