

Application for tuition fee exemption in fall semester 2021

For students who cannot come to Japan during the exemption application period due to effects of the COVID-19 pandemic and wish to apply for exemption, you can apply by email instead of mail when you on the Application Step 2 (Document Submission). Please apply in accordance with the application procedure. According to the application procedure, please check the “Application Guidebook” on the Kyushu University’s website (<https://www.kyushu-u.ac.jp/en/education/fees/exempt02>) and you must complete both Application Step 1 (web registration) AND Application Step 2 (Document Submission). Don’t forget to prepare required documents as well! Each steps have submission period so don’t miss them!

<Referring to the Step 2>

Submission period for Application Step 2: August 4 – September 10, 2021

1. Email attached required documents and application form to the submission counter. Your application form is available to output when you finish the Step 1.

※According to the submission counter, please see page 12 on Application Guidebook.

※When you send the email, your email must include the following information.

【Subject】 “Exemption application from overseas”

【main message】

- Your department (school/graduate school) in Kyushu University
- Student ID Number
- Your name

※After the application deadlines, we cannot accept any applications.

※If your email is not delivered to the submission counter because of your typing mistake of email address, we cannot accept your application. After sending emails, please check whether you do not receive error mails.

※Please confirm your application documents and form are complete before you send the email.

※If some required documents don’t meet the application deadline, please email submission counter before the deadline.

2. Confirmation of submission

After you submit all required documents, university staff will email you a confirmation. (It will be sent by October 15, 2021.) After submitting the documents, please make sure to check the confirmation email. If you do not receive the confirmation email by October 15, please contact the submission counter by email. The submission counter cannot answer you about confirmation of submission by phone.

If there are some problems or insufficiencies with your submitted documents, university staff will contact you. Please follow their instructions and resubmit required documents.