

MAY 2, 2022

ATTN: Deans
Administrative Office Directors
Administration Bureau Directors
Director, Audit Office

Satoshi Tsuzuki
Director, International Affairs Department

Revision of the Considerations and Response Policies (5-1) for
Novel Coronavirus Infections (Notice)

Consideration 5-1 of “Considerations and Response Guidelines Concerning the Novel Coronavirus Pandemic (Infection Spreading Phase)” (February 18, 2021. Kyushu University Novel Coronavirus Crisis Response Headquarters Working Group) relates to this university’s handling of new trips overseas. Please be advised that the decision has been taken to revise Consideration 5-1, as detailed in the attachment.

Accordingly, please respond on the basis of the revised response guidelines, effective from the date of this notice.

Contact for inquiries: Takeshi KURAMOTO (Mr.), International Affairs Division, International Affairs Department Extension: 90-2213 E-mail : intlkhosa@jimu.kyushu-u.ac.jp

[Machine Translation]

5. Matters Related to Traveling To and From Japan

5-1. Permission to travel overseas, etc.

Relevant Departments:

- International Affairs Division, International Affairs Department
- Student Affairs Planning Division, Student Affairs Department

Policies:

Permitting members of the university to travel overseas is based on infectious disease risk levels as follows:

(1) Overseas travel (business trip) for university business, study abroad, etc.

1. If the infectious disease risk level at the destination is Level 4, travel is not permitted.
2. If the infectious disease risk level at the destination is Level 3, travel is generally not permitted.
However, the Novel Coronavirus Crisis Response Headquarters may allow travel in special circumstances if requested by the head of the department. *1
3. If the infectious disease risk level at the destination is Level 2 or lower, the head of the department may decide whether or not the travel is permitted and grant permission. In such cases, a report will be made to the Novel Coronavirus Crisis Response Headquarters *2.

(2) Overseas travel other than for university business, study abroad, etc. (personal travel)

The head of the department may decide whether or not the travel is permitted, regardless of the infectious disease risk level of the destination country. In such cases, a report*3 shall be made to the Novel Coronavirus Crisis Response Headquarters.

*1. Application forms should be submitted as follows:

- (1) Faculty members, etc. (including temporary staff and those who commute to the University)

Application Form

Letter of Intent to Travel Abroad (In addition to detailing the applicant's destination and travel schedule, please explain in detail why they must travel for university business to a country/region where travel is generally not permitted, and why the timing of the trip cannot be changed. Please also note whether or not the applicant has been vaccinated.)

Submit to:

International Affairs Division, International Affairs Department
intlkhosa@jimu.kyushu-u.ac.jp

- (2) Students, etc. (including research students, etc. and those who commute to the University)

Please refer to the "Handling of Students Traveling Overseas (Notice)" (Kyushu University RYUKAI No. 4, April 28, 2022).

*2. Reporting documents and submission address for overseas travel at the infectious disease risk level 2 or lower are as follows.

- (1) Faculty members, etc. (including temporary staff and those who commute to the University)

Required Documents

A copy of Notification of Traveling Overseas, etc. (document showing that the head of the department has given permission to travel)

Submit to:

For Faculty and Staff:

International Affairs Division, International Affairs Department
intlkhosa@jimu.kyushu-u.ac.jp

- (2) Students, etc. (including research students, etc. and those who commute to the University)

Please refer to the "Handling of Students Traveling Overseas (Notice)" (Kyushu University RYUKAI No. 4, April 28, 2022).

*3. Required documents should be submitted as follows:

Required Documents

A copy of Notification of Traveling Overseas, etc. (document showing that the head of the department has given permission to travel)

Submit to:

For Faculty and Staff:

International Affairs Division, International Affairs Department
intlkhosa@jimu.kyushu-u.ac.jp

For Students:

Student Affairs Planning Division, Student Affairs Department

gaphosa@jimu.kyushu-u.ac.jp

- *4. The decision on whether or not to approve an overseas travel request will be based on the current infectious disease risk level as well as the security conditions of the destination country/region.

(Reference)

MOFA's Travel Advice and Warning on Infectious Diseases
<https://www.anzen.mofa.go.jp/masters/tawinfectiousdiseases.html>
Level 4: Evacuate and Avoid All Travel (Evacuation Alert)
Level 3: Avoid All Travel (Travel Cancellation Alert)
Level 2: Avoid Non-essential Travel
Level 1: Exercise Caution

Precautions for Overseas Travelers

- 1 When traveling abroad, regardless of the infectious disease risk level, some countries/areas have immigration and post-entry restrictions for Japanese citizens and travelers departing from Japan. For more information, please visit the Ministry of Foreign Affairs website below.
https://www.anzen.mofa.go.jp/covid19/pdfhistory_world.html
- 2 If you have a pre-existing medical condition (such as a chronic illness), you should consult with your doctor in advance and follow their diagnosis and judgment regarding whether or not you can travel and what precautions you should take while traveling.

To the Dean of each Faculty/Graduate School

Satoshi Tsuzuki
Director, International Affairs Department

Seiga Goto
Director, Student Affairs Department

Overseas Travel for Students Planning to Study Abroad (Notice)

Kyushu University is still not allowing overseas travel for students planning to study abroad (this also applies to research students and others who commute to Kyushu University).

However, the Novel Coronavirus Crisis Response Headquarters meeting has reviewed the travel restrictions for students and others planning to study abroad, and is allowing special travel permission, provided under the confirmation of the head of department that all prescribed requirements are met and applies.

Although sufficient precautions are still needed against the new coronavirus infection, the global number of vaccinated people increase so does the number increases of foreign countries/regions easing the entry restriction. Japan has also started to ease the water boarder control in stages. Furthermore, on April 1, 2022, the Ministry of Foreign Affairs of Japan reduced the infectious disease risk information of many countries/regions from level 3 to level 2.

In light of this situation, the Novel Coronavirus Crisis Response Headquarters has recently met to review the travel overseas restrictions for students and others planning to study abroad, and the following partial changes have been made.

With the issuance of the following notification, the Kyushu University Study Abroad No.14 **Overseas Travel for Students Planning to Study Abroad (Notice)** issued on 21 June 2021 and the Kyushu University Study Abroad No.15 **Application Procedures for Students Applying for Special Travel Permission** will be abolished.

We will notify you at a later date regarding the procedures for travel overseas after the review

Details

1. The availability of travel overseas to a country/region of Level 2 should be made by the head of the student's department and reported to the Novel Coronavirus Crisis Response Headquarters. (Changed from deliberation to report)
2. The purpose of travel covered by the special travel overseas permission must fit one of the following conditions
 - ① Necessary for study, e.g. in relation to a degree.
 - ② Study abroad program based on an inter-university or inter-faculty student exchange agreement and so forth, and dispatched to institutions in other countries.

Person in charge
(Study Abroad)

Saito/ Shima, International Affairs Department, Study Abroad Division
Ext: 90-2269/2209 E-mail: intlrryugaku@jimu.kyushu-u.ac.jp

(Travel other than for study abroad)

Kudo, General Affairs Section, Academic Affairs Planning Division, Academic Affairs Department
Ext: 90-5925 E-mail: gagsomu@jimu.kyushu-u.ac.jp

Stipulations for Students Applying for Special Travel Permission

1. Student has to have a strong desire to go abroad. Both the student and their guarantor must consent to travel having been informed in advance that the destination country/region is at Level 2 (Avoid Non-essential Travel) or Level 3 (Avoid All Travel) and made fully aware of the risks associated with the trip.
2. The purposes of travel eligible for Special Travel Permission are those which fall into one of the following categories.
 - (1) Study abroad based on inter-university or inter-faculty student exchange agreements, where the student is sent to an overseas educational institution or other institution.
 - (2) It is necessary for study, such as for the acquisition of a degree, etc.
3. The host institution is permitted to accept students from Japan, and the student meets requirements for entering the destination country (e.g., securing a place for voluntary self-quarantine) and is able to obtain a visa.
4. The head of department is taking all possible measures to ensure student safety, and confirms that the destination country/region and host institution have the following in place:
 - Infection prevention measures at the destination country/region and the situation of the current infection
 - Healthcare system of the destination region
 - Availability of daily necessities in the destination country/region
 - Systems in place at the host institution for receiving and supporting international students
 - Action plan for the student when he/she is (or is suspected to be) infected or has had close contact with an infected individual
 - Contact protocol with Kyushu University and guarantor in the event of an emergency
 - Adequate insurance coverage (coverage for crisis management and study abroad insurance)
5. The student must be able to secure a place of isolation and a flight home in the event of corona infection and to comply with border control measures upon returning to Japan.
6. The student must agree to follow the university's instructions in the event that they are requested to return to Japan due to a change in the risk level/infectious disease risk level by the Ministry of Foreign Affairs.

*The following are not required for travel approval, but please keep them in mind:





- The university strongly recommends that students complete three doses of the COVID-19 vaccination and have time to confirm sufficient immunity before departing Japan.
- Students must be able to function independently at the destination. This includes possessing the enough language proficiency needed to handle emergencies such as illness on their own.
- If the study abroad program starts in the middle of the host university's semester, consideration should be given to whether the period of study is sufficient to ensure an adequate quality of education.

参考：感染症情報危険レベル（2022. 4. 1現在）

[海外安全ホームページ: 海外安全情報 地図からの選択 \(mofa.go.jp\)](https://mofa.go.jp/overseas/safety/)

Reference: Infectious Disease Information Danger Level (as of April 1, 2022)

[Overseas Safety Web Site: Overseas Safety Information Select from Map \(mofa.go.jp\)](https://mofa.go.jp/overseas/safety/)

-  「レベル1：十分注意してください。」
-  「レベル2：不要不急の渡航は止めてください。」
-  「レベル3：渡航は止めてください。（渡航中止勧告）」
-  「レベル4：退避してください。渡航は止めてください。（退避勧告）」

