

Application Guidelines For Emergency Tuition Fee Exemption, Spring Semester 2023

1. Overview of Emergency Tuition Fee Exemption

Kyushu University (KU) accepts applications of Emergency Tuition Fee Exemption from students for household with sudden financial situation change due to the direct or indirect impact of the COVID19 epidemic. There is screening process to see applicant's application. After this screening, exemption amount will be determined depending on level of economic poverty which is qualified by KU. The exemption amount of the tuition fee is three levels — full, half or quarter amount of the tuition fee for the spring semester.

In the regular exemption screening, the academic achievement and the income of the previous year is examined. This time, however, in the screening of Emergency Tuition Fee Exemption, the economic situation which is based on a Budget Report is examined.

2. Eligible Applicant

Undergraduate and graduate students who fulfill ALL of the following conditions (1, 2 and 3) can apply for Emergency Tuition Fee Exemption.

Caution: Students cannot apply this exemption if one or more of these conditions are not met.

In case of students who fulfill ALL three conditions, they can apply this exemption application even they are students who exceed the standard study term.

- 1) I have been living in Japan since/before 2022.
- 2) I used to have salary, wage or business income by part time job and so on in Japan in /before 2022 (in 2019, 2020, 2021 or 2022), but my salary, wage or business income by labor in Japan will be decreasing in 2023.
(Scholarship shall not be deemed "income".)
- 3) I can prove my salary, wage or business income by labor in Japan (including estimated) by official proof documents such as the Income Tax Certificate (It called 所得課税証明書 in Japanese), Salary Payment Slip and so on.

<In Case of NOT Eligible>

- If you are an international student and the income decreasing is caused that the remittance from your family is decreased or your father and mother's income decreased in home country.
- If you are an international student and you had not been living in Japan in/before 2022.
- You are an international student and have been living in Japan since/before 2022, however you cannot prove your salary, wage or business income by labor in Japan by official proof documents.

3. Caution of Application for Emergency Tuition Fee Exemption

There are two points of caution. Please read as following carefully and understand.

(1) Students who have already applied for the regular tuition fee exemption for a whole year application in spring or application spring semester (including change application for spring sem.) 2023 are also eligible to apply this emergency tuition fee exemption. However it is not acceptable for dual applications so if students' emergency tuition fee exemption application will be admitted as eligible after submitting, **it will be prioritized as their prior application and their regular tuition fee exemption application will be canceled automatically.**

(2) Emergency Tuition Fee Exemption is not available to apply as a whole year status

exemption application. It is only available to apply only this semester application. Therefore if your tuition fee was exempted by Emergency Tuition Fee Exemption Spring Semester 2023, you need to apply tuition fee exemption application again for fall semester 2023 if you wish to apply emergency tuition fee exemption for Fall Semester 2023.

4. Application Period

< Step A >

Contact by email to Students' Payment Exemption Section and Request to get an application form
April 5 (Wed.) to April 13 (Thu.) 17:00, 2023

< Step B >

Documents Submission

April 5 (Wed.) to April 18 (Tue.), 2023 <Must Arrive>

5. How to Apply?

Please finish to complete Step A and Step B within each deadlines. After deadlines for each step, we cannot accept your request and application.

< Step A >

If you are fulfill ALL three conditions for application, please email Students' Payment Exemption Section by Step A deadline. We will reply you with attached application form. When you send email to us as this step, please write things as following;

Email's subject:

Please write "Regarding to Emergency Tuition Fee Exemption Application"

Main message:

You need to write three things, (1) Student number, (2) Your name and (3) Situation of how decreasing your income (salary, wage and business income by labor in Japan).

< Step B >

Once you receive application form from the Section, please fill in it and submit it within Step B deadline. After you submit it and if staff members of the Section find that there is/are things you need to revise, staff members of the Section will contact you to complete your application from. Please follow the instruction if you get it.

Inquiry

Students' Payment Exemption Section

Email: kinkyumenjyo@jimu.kyushu-u.ac.jp