

Kyushu University Information Ethics Rules

Kyushu University Rule No. 73 of 2012

Effective date: April 1, 2013

Last amended: December 15, 2014

(Kyushu University Rule No. 75 of 2014)

(Purpose)

Article 1 The purpose of these Rules is to maintain the ethics of persons who use information assets of Kyushu University (hereinafter referred to as the "University") (these persons are hereinafter referred to as "user(s)") and promote safe, smooth and proper use of information assets by providing for the frame of mind and responsibilities of users, rules to be observed by them, and other matters, thereby aiming to ensure enhancement of education, research, medical care services and university management (hereinafter referred to as "education, etc.") at the University.

(Definition)

Article 2 The term "information assets" as used in these Rules means the following:

- (i) information networks, information systems and computers managed and operated by the University, as well as information-related devices connected to them;
- (ii) software used under the preceding item; and
- (iii) information concerning education, etc. at the University which is processed, retained, or transmitted and received under the preceding two items.

(Frame of Mind and Responsibilities)

Article 3 (1) A user must use information assets for the purpose of ensuring enhancement of education, etc. at the University and cooperate in its management and operation of these assets.

(2) A user must give consideration to and respect the rights and interests of others.

(3) A user must pay sufficient attention to acts involved in the use of information assets.

(Rules to Be Observed)

Article 4 (1) When using information assets, a user must observe the internal regulations and other rules which provide for the management and operation of information assets, and must not engage in the following acts:

- (i) acts that are not permitted by the qualification for use;
- (ii) acts that harm the rights and interests of others;
- (iii) acts of transmitting false information or information that is contrary to public policy;
- (iv) acts of causing damage or confusion to information assets; and
- (v) other acts that the Information Policy Committee considers inappropriate.

(2) When using information assets, a user must endeavor to understand the Basic Act on Cybersecurity (Act No. 104 of 2014), the Act on Prohibition of Unauthorized Computer Access (Act No. 128 of 1999), the Copyright Act (Act No. 48 of 1970), the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies, etc. (Act No. 59 of 2003), and other related laws and regulations, and must observe these laws and regulations.

(Report of Incidents and Failures)

Article 5 If a user discovers an incident related to information security, suspicious behavior or malfunction on an information system, falsification of information or any other failure, the user must immediately report it to the prescribed manager.

(Auxiliary Provisions)

Article 6 Beyond what is provided in these Rules, necessary matters concerning information ethics are specified by the Information Policy Committee.

Supplementary Provisions

These Rules come into effect as of April 1, 2013.

Supplementary Provisions (Kyushu University Rule No. 75 of 2014)

These Rules come into effect as of January 1, 2015.